

Regular Council Meeting April 12th, 2004

Mayor Buckman called the meeting to order at 7:00 p.m. Members present: Terry Marsh, Janice Brasher, Steve Scott and Ed Carmona.

Opening Comments:

Linda Rice, a 28 year resident of the City of Ozawkie commented on the two proposals for the Ozawkie Township Building. She has also requested a copy of the City Ordinances.

Sharon Branson reminded the Council that this years city-wide garage sales will be held Saturday, May 1st. Anyone interested in participating should contact the Branson's or the City Office about obtaining a registration form, which includes your name, address and main items for sale. They will utilize this information to prepare a map which will be handed out to shoppers upon their arrival in Ozawkie. Additionally, the sale will be advertised in all of the local newspapers including the Valley Falls Vindicator, Topeka Capital Journal and the Lawrence Journal World. This will be the 20th year that the city-wide garage sale has taken place. **Participants are asked to remit \$5 with their registration form to assist with the cost of advertising and map preparation.** The Branson's can be reached at 876-2720.

Lowell Morrill mentioned that he would like to see the Township purchase land from the City on Main Street so that the fire trucks can maneuver easier.

Agenda Item #2 – Approval of 4/12/04 Agenda

Motion by Carmona to approve the agenda, second by Marsh, motion carried.

Agenda Item #3 – Approval of Consent Items

Motion by Carmona to approve the Consent Items, second by Brasher, motion carried.

Agenda Item #4 – Reports

Planning & Zoning: Ed Carmona reported that P&Z has reviewed two plans, a new house plan and a garage plan. Planning & Zoning are recommending these for approval as Agenda Items # 6 & 7. Councilman Carmona is reminding all citizens that there is still a vacant position on the Planning & Zoning Committee. Anyone who is interested is asked to contact the City Clerk. P&Z meets once a month for about an hour.

Streets: Terry Marsh reported that he has stayed in touch with A&W Asphalt and they will be out to do the work as soon as the weather permits.

Utilities: Nothing to Report.

Parks: Steve Scott reported that after doing a walk-through of the City Park he decided that the Shelter House needs to be stained/preserved. Councilman Scott doesn't feel like a Volunteer Day is really necessary, since the park is in such good condition, but he and a few volunteer's will work together to sand down the jungle gym, and re-stain the shelter house and picnic table.

Law Enforcement: Nothing to Report.

Governmental Affairs: Nothing to report.

Tree Board: Nothing to report.

City Maintenance

City Engineer, Ron Thomas furnished the Council with a report to review for the month of March. Thomas has informed Council that in March, he installed 2 meters, repaired 1 line break, installed 1 service line, repaired chuck holes at the east entrance, purchased needed equipment, attended a water conference in Wichita, and repaired 3 gate valve access covers. Thomas reported that in the near future, the water tower will need some repairs, the shelter will need to be stained, the park sign will need repaired, and the flag pole will need to be painted.

Discussion took place regarding whose responsibility it is for payment on the installation of a water meter, whether it be the City or the homeowner.
City Engineer Schuenigh provided the Council with two bids to riprap the lagoons.

City Clerk

City Clerk Zimmerman furnished Council with a Conference Report for the recent City Clerk's Conference in Wichita. Clerk Zimmerman reported that she is working on obtaining her C.M.C. certification. Clerk Zimmerman is also organizing a Regional Meeting for all of the surrounding City Clerk's and Municipal Finance Officers, to be held in Ozawie.

Councilman Marsh and Clerk Zimmerman have been working together on a draft of Reconnect/Disconnect Fees and Procedures. All Councilmembers have received a copy of the 2nd draft. The draft has been reviewed by both the League of Kansas Municipalities and the City Attorney, Steven Montgomery. Council is asked to review this draft and make any changes or comments necessary.

Discussion took place regarding the codification of the City's Ordinances.

Agenda Item #5 Fire Dept. Building Discussion. Discussion took place regarding the two proposals for the Township Building. If the City decided to move forward with proposal A, the City would donate two lots from the park to the Township so that they could add on to the north side of the building. The City Office would remain where it is currently located, and the City would take over the south portion of the building. The City will not have to pay for any of the construction of the addition. If the City decided to move forward with Proposal B, the Township would purchase a 200x200 foot lot on Main street, from the City, and build a new Township building there. The City would then assume responsibility for the current Township Building. Councilman Carmona informed Council that he is in favor of Proposal B. Motion by Brasher to approve proceeding with proposal b, second by Marsh, motion carried. Mayor Buckman will meet with the Township to draft an agreement to present to Council at the next Council Meeting.

Agenda Item #6 –Cox Plans P-13 & P-14

The Planning & Zoning Committee has recommended Jim Cox's garage plans for lots P-13 & P-14 for approval. Councilman Marsh reported that Cox will be building a house on the lots in the near future. Motion by Brasher to approve the building of the garage, second by Carmona, motion carried

Agenda Item #7 – Thompson Plans K-1

The Planning & Zoning Committee has recommended John Thompson's new house plans for lot K-1 for approval. Councilman Marsh noted that the plans have been altered to meet zoning requirements. The house will be moved over 5 feet, which will leave an adequate amount of room on both sides of the house. Motion by Brasher to approve the construction for Thompson's new house, second by Carmona, motion carried.

Agenda Item #8 – Disconnect/Reconnect Fees & Procedures

City Clerk Zimmerman and Councilman Marsh have furnished the Council with a 2nd draft of fees and procedures for disconnecting and reconnecting citizen's water/sewer services. The approval of the draft will make it more clear when Citizen's have to pay their bills, and elaborate the procedure if there is a failure to pay. The draft states that anyone who is delinquent for 60 days will receive a delinquency notice, and have a \$10.00 charge added to their bill. If payment is not made within 10 days, and the City has not been notified, the Citizens will receive a Termination of Service. It will then go through the Council, and be put into the public minutes. The Council will provide a written notice of its determination, which will be mailed within 10 days. The Council can then decide to terminate water/sewer services, which will be in effect the day following the delivery of the mail. Service will not resume until all outstanding fees are paid, plus the service charge, plus the delinquency notice charge, plus a \$25.00 re-connect fee. If additional defaults occur, requiring a second hearing, a re-connect fee of \$100 will be imposed. Council will review the draft and further discussion will take place at the May meeting.

Agenda Item #9 – Approval of 3-312f & g

Councilman Marsh presented Council with two new proposed ordinances that go along with the Planning & Zoning Committee's Draft for Building Permit Fees & Rules. Ordinance 3-312f will amend ordinance 3-312c by striking out all of the works after "appearance of the City". Ordinance 3-312g will commence the Building Permit Fees & Rules Draft. This will be reviewed further and approved at a later date.

Agenda Item #10 – Building Permit Fees/Rules Discussion

The Planning & Zoning Committee has furnished Council with a Final Draft for Building Permit Fees/Rules/Procedures. Councilman Marsh requested Council to review the final draft, and come back to the May meeting with ideas and suggestions.

There being no further business before the Council, Motion by Marsh to adjourn, second by Brasher, motion carried. Meeting adjourned at 9:00p.m.

***NOTE TO CITIZENS ABOUT UPCOMING EVENTS:**

April

24th

Ozawkie Fire Dept. Fundraiser

28th

Office Closed

May

1st

Ozawkie Garage Sales

3rd

Planning & Zoning Meeting

10th

Council Meeting

15th

**City-wide Cleanup in Maintenance Parking lot
from 9am to 5pm**