

## **INFORMATION**

City Office – (785) 876-2550  
Located at 524 Kiowa

### **Office Hours**

Mon: 9am – 6pm  
Tuesday-Friday: 8am – 2pm

City Engineer – Bob (785) 640-1194  
Ron (785) 608-3547

Next Meeting – January 14<sup>th</sup>, 2008

*[www.ozawkie.org](http://www.ozawkie.org)*

## **Regular Council Meeting December 10<sup>th</sup>, 2007**

### **I. CALL TO ORDER:**

Mayor Gibson called the meeting to order at 7:00 p.m. Members present: Mayor Scott Gibson. Commissioners Jason Klenklen, Marlin Youngquist, and Mark Roberts. Members absent: Commissioner Elke Lassiter.

Citizens in attendance were Sandi Goetz, Terry Marsh and Dale Barnum.

### **OPENING COMMENTS:**

In opening comments, citizen, Terry Marsh, of 127 Timberlane, informed the Council that the City should have an Ice Storm Disaster Preparedness Plan. This should include a plan for any water and sewer issues during a disaster.

### **II. COUNCIL COMMENTS/QUESTIONS/CONCERNS**

Motion by Roberts to approve the appointment of Steve Stanton to the vacant Council position, second by Youngquist. The motion passed 2-1 with Klenklen opposing.

### **III. APPROVAL OF AGENDA:**

Motion by Klenklen to approve the agenda, second by Youngquist. The motion passed 3-0.

### **IV. APPROVAL OF CONSENT ITEMS**

#### **a) MINUTES OF THE NOVEMBER 12<sup>TH</sup>, 2007 MEETING**

Motion by Klenklen to approve the Minutes of the November 12<sup>th</sup> meeting, second by Roberts. The motion passed 3-0.

**b) NOVEMBER TREASURER'S REPORT**

Treasurer Bieker furnished the Mayor and Council with a monthly financial report for November. The report reflected credits/debits of \$7,631.20/\$7,011.91 for General, \$6,674.00/\$5,585.38 for Water, \$2,743.15/\$842.07 for Sewer, \$0/\$229.36 for Special Highway, \$0/\$252.65 for Parks, \$0/\$222.86 for Equipment Reserve and \$3,455.16/\$4,252.80 for Trash. The total receipts/expenditures for November were \$20,503.51/\$18,397.03.

Motion by Youngquist to approve the November Treasurer's Report, second by Klenklen. The motion passed 3-0.

**c) NOVEMBER WARRANT REGISTER**

The November Warrant Register reflected an expenditure amount of \$17,344.68 for General, \$3,981.94 for Water, \$1,595.10 for Sewer, \$216.61 for Trash, \$222.86 for Equipment Reserve, \$6,911.45 for Special Highway and \$13.30 for Park. Total expenditures for November were \$30,285.94.

Motion by Klenklen to approve the Warrant Register, second by Roberts. The motion passed 3-0.

**V. REPORTS:**

***Planning & Zoning:***

Committee Chairperson, Sandi Goetz informed the Council that the Planning & Zoning Committee did not meet in December. The next Planning & Zoning meeting will be on January 6<sup>th</sup>, 2008.

Chairperson Goetz discussed the conference she recently attended in Wichita. She informed the Council that she would like to begin looking into restoring some of the old ordinances.

***Streets:***

Councilmember Youngquist reported that all of the 2007 street work has been completed satisfactorily.

***Utilities:***

Utility Commissioner Klenklen thanked Kyle Truhe for his years of service to the City.

He also reported that he is looking into upgrading the sewer lifts around town, and possibly buying air monitors for the lift stations.

Councilman Klenklen reported that there will be a public meeting with the NRCS sometime between January 1<sup>st</sup> and March 1<sup>st</sup>, regarding the Corps of Engineer's leased property and the tennis courts.

There were two water leaks in November.

Councilman Roberts questioned the lengthy process to complete the comprehensive plan and implementation. Councilman Klenklen responded that he has been working diligently to complete and implement the plan, but there are so many agencies involved in the process that coordinating everyone has been a difficult process.

The G.I.S. survey will more than likely be done around February.

***Parks:***

Nothing to report.

***Law Enforcement:***

Nothing to report.

***Governmental Affairs:***

Governmental Affairs Commissioner Roberts informed the Council that the Planning and Zoning Committee should have access to the legal Council regarding zoning changes, so that they can have their questions answered before the Council Meeting, which should help the Council make decisions in a timelier manner.

The Council discussed changing the current ordinance which requires a special election to approve zoning changes, since a special election would be very costly to the City.

The Council discussed obtaining ID cards for all city employees. Clerk Zimmerman will look into this.

***Tree Board:***

Nothing to report.

***City Maintenance:***

Nothing to report.

***Animal Control Officer:***

Public Works employee Ron Thomas informed the Council that he is still working on apprehending the two German shepherd's on Timberlane. He will reset the trap when weather permits.

***City Clerk:***

There will be a Holiday Party at the City Office from 9am – Noon on December 21<sup>st</sup>. All citizens are invited to come celebrate the holidays with the City employees, Mayor, Councilmember's and Fire Department.

**NEW BUSINESS**

**VI. Lakewood Hills – Dog Catcher**

Lakewood Hills representative not in attendance.

**VII. Utility Service Co. Agreement**

Councilman Roberts would like to know what the KDHE, OSHA and AWWA standards are for the City's water tower. The Council would like more detailed information and further discussion before a decision can be made.

**VIII. Zoning Referral Areas**

The Council discussed the current zoning referral areas and agreed not to make any changes.

**IX. Main Street Property**

Councilman Klenklen abstained from all discussion due to a conflict of interest.

Planning and Zoning Chairperson, Sandi Goetz, recommended that the Council keep the property as a greenway, per their recommendation.

The Council agreement to table the discussion until the January 14<sup>th</sup>, 2008 meeting.

**X. Jefferson County Health Department Letter**

The Council discussed a letter sent to the City from the Jefferson County Health Department regarding the City implementing a "smoke-free" environment plan. The Council agreed not to take any action at this time.

**XI. Executive Session – Employee Review**

Motion by Youngquist to go into executive session under K.S.A. 75-4319(b) (1) – personnel matters of non-elected personnel, at 8:28pm for 15 minutes, second by Klenklen. The motion passed 3-0.

Council reconvened at 8:43pm.

Motion by Klenklen to allot a 2% cost of living increase and a 2% merit increase, a total of 4% altogether, effective the first pay period in 2008, to all City Employees, second by Youngquist. The motion passed 3-0.

**V. ADJOURNMENT:**

Motion by Klenklen to adjourn at 8:46pm, second by Youngquist. The motion passed 3-0.

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Melissa A. Zimmerman  
City Clerk