

INFORMATION

City Office – (785) 876-2550
Located at 524 Kiowa

Office Hours

Mon: 9am – 6pm
Tuesday-Friday: 8am – 2pm

City Maintenance – Travis (785) 608-3547
Water/Wastewater – Ron (785) 213-1480

Next Meeting – January 12th, 2009

www.ozawkie.org

Regular Council Meeting December 8th, 2008

I. CALL TO ORDER:

Mayor Gibson called the meeting to order at 7:00 p.m. Members present: Mayor Scott Gibson. Commissioners Jason Klenklen, Marlin Youngquist, Steve Stanton, and Dale Barnum. Members absent: Commissioner Mark Roberts.

Citizens in attendance were Sandi Goetz, Shawn Ball, and Dan Rosencutter. City Employees in attendance were Travis Adams and Melissa Zimmerman.

OPENING COMMENTS:

In opening comments, the Council discussed complaints filed with the City. The first complaint, filed by Sandi Goetz, was against the new homeowners at 316 Sioux Drive for not having a yard light, erecting a fence without first obtaining a City permit, and not abiding by the setback restrictions. The Council agreed to send the homeowners a letter requesting that they install a yard light and submit an application for a fence permit.

The second set of complaints were against Gordon Smith at 401 Kiowa for harboring a vicious dog. Tatum Eck of 321 Sioux and Bryan Woodward of 716 Delaware filed complaints stating that Mr. Smith's German Shepard came at them aggressively. The Council agreed to send a letter to Mr. Smith regarding the dog's aggressive behavior and also not being registered with the City.

II. COUNCIL COMMENTS/QUESTIONS/CONCERNS

Councilman Klenklen informed the Council that the intersection of Central and Kiowa is getting worst and that action needs to be taken, on the county's part, immediately. Mayor Gibson reported that the county has begun working on the problem and survey flags have been placed around intersection.

Mayor Gibson informed the Council that Lambda Tau Sorority has requested the annual donation of \$50 from the City. The donation will go towards gifts for the holiday gift shop before the Santa Visit. The Council agreed not to vote on the action until a representative from Lambda Tau Sorority can be present to make the request.

III. APPROVAL OF AGENDA:

Motion by Youngquist to approve the agenda, second by Stanton. The motion passed 4-0.

IV. APPROVAL OF CONSENT ITEMS

a) MINUTES OF THE NOVEMBER 10TH, 2008 MEETING

Motion by Klenklen to approve the Minutes of the November 10th meeting, second by Youngquist. The motion passed 4-0.

b) NOVEMBER TREASURER'S REPORT

Treasurer Bieker furnished the Mayor and Council with a monthly financial report for November. The report reflected credits/debits of \$4,518.08/\$7,580.24 for General, \$5,693.16/\$2,583.82 for Water, \$1,837.92/\$627.08 for Sewer, \$0.00/\$13.32 for Parks, \$0/\$222.86 for Equipment Reserve and \$2,460.92/\$4,514.70 for Trash. The total receipts/expenditures for November were \$14,510.08/\$15,542.02.

Motion by Klenklen to approve the September Treasurer's Report, second by Youngquist. The motion passed 4-0.

c) NOVEMBER WARRANT REGISTER

Councilman Stanton informed the Council that he will be contacting Miller's Excavating to request that a more detailed breakdown of their bills, including parts, labor, hours, etc., be provided.

The November Warrant Register reflected an expenditure amount of \$16,113.68 for General, \$2,359.35 for Water, \$668.73 for Sewer, \$222.86 for Equipment Reserve, \$14,886.80 for Special Highway, and \$21.88 for Park. Total expenditures for November were \$34,273.30.

Motion by Youngquist to approve the Warrant Register, second by Klenklen. The motion passed 4-0 with Stanton abstaining due to his issue with the Miller's Excavating bill.

V. REPORTS:

Planning & Zoning:

Committee Chairperson, Sandi Goetz thanked the Mayor and Council for allowing herself and committee member, Arnold Leek, to attend the League of Kansas Municipalities education training on Ethics.

The next Planning & Zoning meeting will be on January 5th, 2009 at 7pm at the Township Hall.

Streets:

Street Commissioner Youngquist reported that the City maintenance department is prepared for the winter season.

Utilities:

Utility Commissioner Klenklen reported that the City's Technical, Financial, and Managerial score provided by KDHE on the City's Utility Systems ranked has been ranked as low priority, which is very positive.

There is a correction in the utility newsletter, because well #2 has been repaired, not well #3.

Councilman Klenklen reported that he has been working with Clerk Zimmerman to finalize the Water Conservation Plan, but is now being asked by the Kansas Water Office to pass ordinance accepting the plan. Councilman Klenklen is only interested in passing an ordinance if it can blanket the policy, so that anytime the policy needs modifications, the ordinance does not have to be republished.

The main at Delaware and Sunflower has been leaking again; therefore the maintenance department will coordinate a time to have the main repaired.

Governmental Affairs:

Clerk Zimmerman reported that the next Chamber of Commerce meeting will be an after-hours at Ernest Spencer on December 19th from 5:30pm-7:30pm. Everyone is invited to attend.

Parks:

Nothing to report.

Law Enforcement:

Law Enforcement Commissioner Stanton asked the Council if they'd be interested in sending our a survey in the newsletter to the citizens of Ozawkie to see if they'd be interested in Ozawkie passing an ordinance to permit the operation of ATV's on City streets. The Council decided that with limited law enforcement, it's not feasible to monitor the ordinance and issue citations for violators, therefore there will be no ordinance passed at this time. This means that no ATV's are allowed to be operated on City streets. If someone is caught on the City streets with an ATV, the Sheriff's Department will be notified immediately.

Councilman Stanton wants to remind everyone that taxpayer money is being used to operate the Sheriff's Department facility; therefore the Sheriff's Department should be contacted to report any violations.

Leased Property Committee:

Councilman Klenklen issued work orders for the maintenance department to clean up the debris around well #2, and recycle the metal from that project and from the tennis court demolition project. All proceeds from the recycled metal will go to the City Park Fund.

The next committee meeting will be held on January 8th at 7pm at the Township Hall. This meeting will be particularly important because the committee will be discussing future plans for the Corps property, including the possibility of a paved walking trail.

Tree Board:

Councilman Barnum has begun working on the Tree City USA Application for 2009.

City Maintenance:

Nothing to report.

Certified Operator:

Public Works employee Ron Thomas is water certified and has been issued a certificate for operator-in-training for wastewater until he earns his certification.

City Clerk:

Clerk Zimmerman reported that the City holiday party will be held on December 19th at the City office from 9am to noon. Everyone is invited to come enjoy snacks, refreshments, and holiday cheer!

Clerk Zimmerman reminded the Council that the City office will be closed from December 20th to January 4th, and will reopen on January 5th.

NEW BUSINESS

VI. S.M. Ball Waste Disposal, Shawn Ball

Clerk Zimmerman reported that, after discussing the issue with Treasurer Bieker, the City can send a letter to the State informing them that the budget for trash may be exceeded, and state the reasons. Motion by Klenklen to increase the Trash service to \$22.80 every two months per household, with \$22.00 going to Shawn Ball and \$.80 to the City to recover administrative costs, second by Youngquist. The motion passed 4-0.

For future increase requests, Shawn Ball agreed to approach the Council in June so that the proper amount can be budgeted.

VII. Dan Rosencutter, Fire Department Water Tower Request

Fire Chief, Dan Rosencutter, reported that there is a strong possibility that the Fire Department will receive a grant from FEMA for new radios for all trucks and personnel, as well as, a repeater. The optimal location for placement of the repeater would be on the City's water tower; therefore the Fire Department is requesting preliminary approval for the placement of the repeater on the water tower. Councilman Klenklen reported that he has spoken with Utility Service Company, who has taken over the City's water tower, and Utility Service would grant approval, as long as the required specifications had been met. Councilman Klenklen will get the vendor for the repeater and Tom Stechmann, the representative from Utility Service Company in contact to work out the details.

VIII. Storm Sirens

Councilman Klenklen wanted reassurance from the Council that they are all in agreement on relocating the old siren to the north end of town; otherwise installing a brand new siren would not eliminate the current storm siren issue. All councilmember's in attendance agreed to install the new siren AND relocate the old siren to the north end of town.

IX. Identity Theft Prevention Program

In continuing forward with abiding by the new amendment to the Fair and Accurate Credit Transactions Act of 2003, the Clerk Zimmerman presented an Identity Theft Program, modified from a template offered by Kansas Rural Water Association, for Council's approval. Motion by Stanton to approve the program, second by Youngquist. The motion passed 4-0.

X. Casey's Cereal Malt Beverage License

Councilman Klenklen abstained from all discussion due to a conflict of interest.

Motion by Youngquist to approve the annual Cereal Malt Beverage License for Casey's General Stores, second by Stanton. The motion passed 4-0 with Klenklen abstaining due to a conflict of interest.

XI. City Maintenance Building

Councilman Klenklen would like all the Councilmembers to continue researching improvements for the maintenance building, so that the improvements can be made in early 2009. Public Works Supervisor, Travis Adams, suggested installing brand new doors.

XII. Executive Session – Employee Discussion

Motion by Klenklen to go into executive session under K.S.A. 75-4319(b) (1) – personnel matters of non-elected personnel, at 8:35pm for a time not to exceed 25 minutes, second by Stanton. The motion passed 4-0.

Council reconvened at 8:48pm.

VIII. ADJOURNMENT:

Motion by Klenken to adjourn at 8:48pm, second by Stanton. The motion passed 4-0.

Melissa A. Zimmerman
City Clerk