

## **INFORMATION**

City Office – (785) 876-2550

Located at 524 Kiowa

### **Office Hours**

Mon: 9am – 6pm

Tuesday-Friday: 8am – 2pm

City Maintenance – Gordon (785) 608-3547

Next Meeting – March 8<sup>th</sup>, 2011

[www.ozawkie.org](http://www.ozawkie.org)

## **Official Regular Council Meeting February 8<sup>th</sup>, 2011**

### **I. CALL TO ORDER:**

Mayor Stanton called the meeting to order at 7:00 p.m. Members present: Mayor Steve Stanton. Councilmembers Mark Larson, Dale Barnum and Mark Roberts. Members absent: Joe Beck. City Employees present were Rita Christlieb and Ken Bieker.

Citizens in attendance were Sandi Goetz and Jim Shaw.

### **OPENING COMMENTS:**

Sandi Goetz commented on a vehicle on Delaware Dr. that has not been moved in the last three snowfalls and is concerned that it might be a danger to emergency vehicles as well as causing difficulty for maintenance in plowing the emergency routes. Also Ms. Goetz commented to the Council that the fire stations sign at Casey's is advertising burn permits. She wanted to remind the fire department and the citizens of Ozawkie that there is no open burning in the city limits.

### **II. COUNCIL COMMENTS/QUESTIONS/CONCERNS**

No Comments.

### **III. APPROVAL OF AGENDA:**

Motion by Larson to approve the agenda, second by Roberts. The motion passed 3-0.

### **IV. APPROVAL OF CONSENT ITEMS**

#### **a) MINUTES OF THE JANUARY 11th, 2011 MEETING**

Clerk Christlieb stated that there were two changes that need to be corrected in the minutes. Motion by Roberts to accept as amended, second by Larson. The motion carried 3-0.

#### **b) JANUARY TREASURER'S REPORT**

Treasurer Bieker furnished the Mayor and Council with a monthly financial report for January. The report reflected credits/debits of \$39,908.75/\$7,926.30 for General, \$6,152.15 /\$3,634.27 for Water, \$4,621.29 /\$694.31 for Sewer, \$0/\$17.47 for Parks, \$3,814.74/\$0.00 for Special Highway, \$0/\$222.86 for Equipment Reserve and \$3,544.81/\$4,944.50 for Trash. The total receipts/expenditures for January were \$55,829.27/\$17,439.71.

Motion by Roberts to approve the January Treasurer's Report, second by Larson. The motion passed 3-0.

**c) JANUARY WARRANT REGISTER**

The January Warrant Register reflected an expenditure amount of \$35,179.86 for General, \$1,645.26 for Water, \$3,460.11 for Sewer, \$2,486.00 for Trash \$222.86 for Equipment Reserve, \$0.00 for Special Highway and \$17.32 for Park. Total expenditures for January were \$43,011.41.

Motion by Larson to approve the Warrant Register, second by Roberts. The motion passed 3-0.

Councilmember Roberts asked if the issue with the fuel tank had been resolved with the Ozawkie Fire Department, referring to the one that had been damaged by the fire department a few months back and was requesting to know if their insurance company had paid for it yet. Treasurer Bieker informed him that he had not yet received any payment from their insurance company. Discussion followed.

Councilmember Roberts made a motion that effective April 1<sup>st</sup>, 2011 that the Ozawkie Fire Department no longer has the liberty to purchase fuel from the City Of Ozawkie's fuel tank, with the provision that if the Fire Department wishes to purchase their own tank they may place it next to the City's fuel tank near the maintenance building under their own lock and key.

Second by Barnum. Carried 2-1, Larson opposed.

**V. REPORTS:**

***Planning & Zoning:***

Committee Chairperson, Sandi Goetz informed the Council that the Planning & Zoning Committee met on February 7<sup>th</sup>. She stated that they recommended approval on building permit for 621 Delaware, John Allen, for a RV port. The Planning and Zoning also considered a Land Use Law Seminar, but declined to pursue it due to the cost. She also gave each Planning and Zoning committee member the handout "Guide to City Candidates, 2011".

The next Planning and Zoning Meeting is March 1st, 2011 at 7pm at the Township Hall.

Motion by Larson to grant building permit to John Allen of 621 Delaware, second by Barnum. Carried 3-0

***Streets:***

Councilmember Larson reported that there had been several "snow encounters" this past month with minor damage to some signs and a water meter pulled out of its pit.

***Utilities:***

Councilmember Larson reported that there were two major water breaks this past month, one on Meadowlark and the other in the Park.

He also informed the Council that he had met with Kramer Engineering regarding updating the Sewer systems. He said that the Council should consider a 3<sup>rd</sup> lagoon due to the fact that KDHE will only grant discharge permits on 3 systems and not on two. Also, Kramer is going to look at updates for the lift stations due to an aging infrastructure.

Councilmember Larson also told Council that there was a waste water conference in March that he and Maintenance Gordon Smith would like to attend for one day.

Councilmember Barnum made a motion to pay for Smith's registration and expenses. Roberts amended the motion to state that the City would pay for Smith's tuition, reasonable meal and travel expenses, second by Larson. Carried 3-0

***Governmental Affairs:***

Councilmember Roberts stated that there was nothing at this time to report in the Legislator regarding municipalities. He also stated that he had anticipated meeting with Fire Chief Rosencutter regarding moving of the burn trailer next to the burn pit, but had not met with him. He stated that he would contact Rosencutter and set up a meeting with him.

***Parks:***

Nothing to report.

***Law Enforcement:***

Nothing to report.

***Maintenance:***

Nothing to report.

***City Clerk:***

Nothing to report.

**NEW BUSINESS**

**VI. Moving Council Meetings to Tuesday**

Mayor Stanton requested that the Council change the monthly scheduled Regular meetings from the second Monday of each month to the second Tuesday of each month. Council member Robert inquired what the reasons for the change would be. Mayor Stanton stated that he felt it would open the meetings up to more community involvement and attendance.

Motion by Barnum, second by Larson. Carried 3-0.

Mayor Stanton inquired of Planning and Zoning Sandi Goetz if the planning and Zoning would like to change their meetings to the first Tuesday of every month instead of the first Monday of every month. Ms. Goetz stated that the Planning and Zoning Committee did not have a preference.

A motion by Barnum was made that Planning and Zoning may change their meeting to the first Tuesday of every month, second by Larson. Carried 3-0.

**VII. Removal of Nuisance Vehicles**

Mayor Stanton presented the Council with forms to put on nuisance vehicles and a violation form to fill out on nuisance vehicles. Councilmember Larson also requested that when the City begins also put a violation form on the door of the residency of the vehicle owner, if known.

Councilmember Roberts stated that he would like to see a procedures form for City employees to follow when implementing the violation.

The Council requested that Mayor Stanton continue with the organization of the Nuisance Vehicle procedures.

**V. ADJOURNMENT**

Motion by Larson to adjourn at 8:45, second by Roberts. The motion passed 3-0.

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Rita Christlieb  
City Clerk