

## **INFORMATION**

City Office – (785) 876-2550

Located at 524 Kiowa

Office Hours

Mon: 9am – 6pm

Tuesday-Friday: 8am – 2pm

City Maintenance – Travis (785) 608-3547

Next Meeting – March 9<sup>th</sup>, 2009

[www.ozawkie.org](http://www.ozawkie.org)

## **Regular Council Meeting February 9, 2009**

### **I. CALL TO ORDER:**

Mayor Gibson called the meeting to order at 7:00 p.m. Members present: Mayor Scott Gibson. Commissioners Jason Klenklen, Steve Stanton, Dale Barnum and Mark Roberts. Members absent: Marlin Youngquist.

Citizens in attendance were Sandi Goetz, Bill Parker, Michael Youngquist, Mark Larson, Shawn Ball, Marilyn Blevins, Donald Sowyer, Jennifer Davids.

City employees in attendance: Melissa Zimmerman and the new city clerk of Janelle Schuler.

### **OPENING COMMENTS:**

In opening comments, Jennifer Davids, 508 Sioux, requested \$50 from the city of Ozawkie for the Beta Lambda Tau Sorority for Santa's visit and the Christmas Shop for kids. The Council agreed to pay the \$50 to Beta Lambda Tau. Motion by Roberts, second by Stanton. The motion passed 4-0

Donald Sowyer, 808 Kansa, voiced his concern with the possibility of the existing storm siren being relocated. Discussion took place between Mr. Sowyer and Utilities Commissioner Klenklen in regards to the issue. A certified letter was sent to residents that may have been affected by the re-location of the existing siren to an area between Lakeview Court and Delaware Drive. Klenklen reassured Sowyer that his concerns were based on misconceptions and not facts in regards to the matter. Klenklen pointed out to Sowyer and the Council that the storm siren is listed on the agenda and would be discussed at a later point. Commissioner Roberts asked that the issue be moved up on the agenda prior to the approval.

Michael Youngquist, 628 Delaware, is interested in purchasing the grey Chevy S10 sitting by the city building. Mayor Gibson stated that the truck could not be sold outright. But if it was sold it would need to sell by sealed bid which could possibly be around spring time.

Council addressed the complaint by Rudy Deines, 108 Sunrise Ct, in regards to the pine trees at both corners of the Stanton property and that they need to be trimmed back at Delaware St. Visibility is severely restricted and is a traffic hazard. Locations would be at the intersections of Sunrise Ct. and Delaware St., and Sunflower and Delaware St. Deines reports that he has had several close calls driving and neighbors also have complained. Councilman Stanton agreed to trim the trees back for better visibility.

## **II. COUNCIL COMMENTS/QUESTIONS/CONCERNS**

Councilman Stanton received a call from KSU Biology Center and they are doing research on Lake Perry in regards to the fill of the lake. KSU did a fly over on 2/8/09 and took aerial pictures of the lake. KSU is looking for pictures of the lake from 15-20 years ago and are having a hard time finding any. Klenklen suggested contacting Marlene Bosworth (Delaware WRAPS Coordinator) and the NRCS who may have pictures from up to 30 years ago. Klenklen then reported that he would send information to Stanton, so that it could be forwarded on to KSU. Any residents who might have pictures may contact Councilman Stanton.

## **III. APPROVAL OF AGENDA:**

Commissioner Roberts asked the Storm Siren discussion be moved on the agenda prior to reports.

Klenklen motioned to move SM Ball Contract to #5 and Storm Siren to # 6 second by Stanton. Motion 2-2 with Mayor opposing, motion failed.

Motion by Klenklen to have agenda as is, motion died for lack of 2<sup>nd</sup>.

Motion by Barnum move storm siren up to #5 and Shawn Ball to #6 second Stanton. Motion passed 4-0.

## **IV. APPROVAL OF CONSENT ITEMS**

### **a) MINUTES OF THE January 12<sup>th</sup>, 2009 MEETING**

Motion by Barnum to approve the Minutes of the January 12<sup>th</sup> meeting, second by Stanton. The motion passed 4-0.

### **b) JANURARY TREASURER'S REPORT**

Treasurer Bieker furnished the Mayor and Council with a monthly financial report for January. The report reflected credits/debits of \$66,033.03/\$9,833.09 for General, \$7,487.74/\$9,772.80 for Water, \$2,695.09/\$891.62 for Sewer, \$0/\$13.29 for Parks, \$3,665.84/\$0 for Special Highway, \$0/\$222.86 for Equipment Reserve and \$3,976.50/\$4,474.30 for Trash. The total receipts/expenditures for January were \$83,858.20/\$25,207.96.

Motion by Klenklen to approve the January Treasurer's Report, second by Stanton. The motion passed 4-0.

### **c) JANURARY WARRANT REGISTER**

The January Warrant Register reflected an expenditure amount of \$24,294.84 for General, \$6,901.06 for Water, \$710.23 for Sewer, \$0 for Trash \$222.86 for Equipment Reserve, and \$13.20 for Park. Total expenditures for January were \$34,142.19.

Motion by Klenklen to approve the Warrant Register, second by Barnum. The motion passed 4-0.

## **V. STORM SIREN**

Discussion continued with Citizen Donald Sowyer. Klenklen requested that Mr. Sowyer read the certified letter he was sent aloud. Klenklen then addressed each of his concerns, most of which were based on false information. Commissioner Klenklen and the Council have been working for well over six months on the existing storm siren relocation issue. The new siren (equipment only) was approved for purchase at the previous meeting and the Council wanted every attempt made to utilize the "old" siren.

Councilman Klenklen was contacted directly by Cheryl Rich, 107 Lakeview, and Grace Jolly, 101 Lakeview; these were the only two residents who expressed any concern prior to the meeting. Klenklen stated that he would be glad to meet with them, but he was recommending to Council not to move forward with the relocation at this time. No other concerns were brought up and no further discussion took place.

After the last meeting, Commissioner Klenklen moved forward with both requests from Council. After researching the two proposed locations further, he concluded that the area between 101 and 107 Lakeview would be the prime spot for the re-location of the "old" siren.

After talks with Westar Energy, Blue Valley Public Safety and other various contractors, Commissioner Klenklen recommended that the existing siren be taken down and placed in City storage until a means for disposal could be determined. After months of hard work, he could not guarantee the longevity (useful life) of the existing siren or if the project could remain in the bounds of the 2009 budget. An alternative recommended would be to have a siren set-up specifically for that area at a later time to address the geographic issues at the North end of town. This could be done with a properly sized siren and could possibly be located at other locations besides the ones previous researched. Also, it was noted that new sirens have battery back-up in case power is lost, which the existing one does not have. The hill on Lakeview provides a means for "blocking" the sound from the main siren on Buffalo and Council has a concern that the area may not be adequately covered in a number of circumstances. Mayor Gibson reminded everyone that the siren is meant to primarily warn people "outdoors" only. After discussion among the Council, it was suggested to move forward with installation of the new siren and abandon the existing siren relocation project altogether.

Klenklen stated the new siren had arrived and was ready for installation. He requested a motion by Council to approve the installation by Blue Valley Public Safety for \$6,229.50 (as previously quoted) with the push-button manual controller. Installation is tentatively set for 2/25/09. Power will be disconnected to the old one in order for the new one to be put in place. Klenklen is still coordinating this and will keep the Council informed as plans develop. Commissioner Roberts stated that he would like to have a test coordinated with Emergency Management. Commissioner Stanton requested a demonstration for the Council. Klenklen said a test would be conducted with Emergency Management since they are the controlling agency upon installation. He then stated that he will attempt to set-up a test for City Residents/Personnel and Fire Department Officials on Saturday, February 28.

Motion by Roberts for the installation of the new siren by Blue Valley Public Safety as quoted. Second by Stanton. Motion passed 4-0.

## **VI. S.M. BALL WASTE DISPOSAL CONTRACT**

Shawn Ball was present and provided the Councilmember's with updated contract for Waste Removal.

- Council requested that a letter be sent out or have it posted in the next newsletter to have no vegetation in regular trash pick-up as it will increase the rates because of the excess tonnage it creates.
- Yard waste – Ball stated that he goes with what the town wants. Roberts suggested making provision for seniors and disabled persons in town. Commissioner Klenklen stated that he will work up a draft request for presentation at the next meeting.

Motion by Barnum. Second by Stanton. The motion passed 4-0.

## **VII. REPORTS:**

### ***Planning & Zoning:***

Committee Chairperson, Sandi Goetz informed the Council that Frank Morris, 201 Sunflower Boulevard submitted an application to move a utility shed onto his property. However, Mr. Morris placed his shed on the west side of his property instead of the east as shown on the site map. The Planning and Zoning Committee recommends acceptance of Mr. Morris's application

Review of the fencing at 316 Sioux, was tabled until the next meeting. Ms. Goetz had emailed City Attorney John Kurt but his reply did not arrive in time for the meeting. The Committee hopes to arrive at a recommendation at the March Planning and Zoning Meeting.

Motion by Klenklen to approve the plans, second by Stanton. Motion passed 4-0.

### ***Streets:***

Street Commissioner Youngquist was not in attendance. Youngquist wants ideas and suggestions for the city roads. Mayor Gibson suggested that Goldenrod Rd. needs looked at and a part of Delaware will possibly need a new overlay. Klenklen would like to see a work session in regards to the streets and drainage. He is concerned that the lack of long-term planning is taking a toll on street conditions and simply "overlying" the street is no longer a viable option.

Klenklen also wants to address concerns regarding Leisure Lane agreement of the snow removal. Klenklen points out that the contract has no dates, nothing about insurance issues, city release from liability, or what to do if the residents are unable to remove the snow (out-of-town, sick, etc.). Klenklen suggests having a new contract written up that is clearer and releases the city and residents from liability. Councilman Roberts suggests that the City Attorney draw up a new contract in order for it to be discussed further at the March meeting.

### ***Utilities:***

Utility Commissioner Klenklen reported that access to GIS mapping is available. It is slow-moving, but it is up and available. Klenklen will present this new asset at the March Planning and Zoning meeting.

The formal Water Conservation and Emergency Response Plan will be updated this month. A "formal" update is required once a year, but the plan may be modified at any time. This is a requirement will be fulfilled in February unless otherwise requested by Council. The Council is still working toward ordinance language to cover the new Water Conservation Plan. Klenklen reports that the KRWA conference is March 24<sup>th</sup>-26<sup>th</sup> and city employee Travis Adams will be in attendance.

### ***Governmental Affairs:***

Governmental Affairs Commissioner Roberts presented literatures regarding a legislative alter on budget cuts. He informed the council that the city may want to consider tightening down on the budget and watch spending. Information presented included Senate Bill 197, House Bill 150, and Senate Bill 23.

### ***Parks:***

Park Commissioner Barnum will pass out the proposal for the park plan later on in agenda.

Anyone interested in sitting on the Park Committee is asked to contact Dale Barnum.

### ***Law Enforcement:***

Law Enforcement Commissioner Stanton reported that there was a burglary of a garage and residence both on Delaware St in the past month. Stanton also reported that he will not be at the next council meeting.

***Leased Property Management Committee:***

Chairperson Klenklen reported that the committee will be burning at the end of the month or early March in the “grassland” area around the wells on the East side of town. Don Schaeffer is coordinating the burn plan on behalf of the committee. Resident Bill Parker asked if the area around the Kansa Lift Station could be burned. Klenklen noted the request and stated he would let Mr. Schaeffer know. The tennis court area would most likely be burned off as well after the work completed last fall. The committee will wait until the beginning of the third quarter to spend any budgeted funds due to the economic uncertainty on the state level.

The next meeting is March 5<sup>th</sup> at 7pm.

***Tree Board:***

Councilman Barnum wishes to do something for Arbor Day which is April 24, 2009. Either that day or sometime during that week, he suggested getting local children or organizations out to the park to plant a tree/trees. Barnum also reported that the information has been sent in for the Tree City USA.

Anyone who is interested in sitting on the Ozawkie Tree Board is asked to contact the City Office at 876-2550.

***City Maintenance:***

Klenklen reported that the leak between Sunflower and Delaware seems to be under control for the time being. The City is still planning to re-route and install a new line to the school during Spring Break week. The City will be working with KRWA, school personnel and local utilities in order to resolve this on-going problem. The line has caused numerous problems over the past year and is getting worse. Commissioner Klenklen asked the Council about plans to move forward with improvements on the City Maintenance Building. The bid received from Mark’s Overhead Doors (Silver Lake) is no longer valid and needs to be updated. They were the only contractor that submitted a bid that met the Council’s requirements. Mayor Gibson suggested waiting until a later date, such as August/September.

***Certified Operator:*** Nothing to report.

***City Clerk:***

Outgoing City Clerk Zimmerman introduced the new City Clerk, Janelle Schuler, to the council and residents present. Zimmerman reported that the office will be back up and running on Monday February 23, 2009 and to please be patient during the transition.

**NEW BUSINESS**

**VIII. Jefferson County Human Society**

The Council reviewed the contract from JF Co. Humane Society regarding its annual fees for the shelter intake. The stated fees are \$1,800 yearly, which is \$150 a month, or \$40 per animal intake. Motion by Stanton to not enter into the contract with JF Co. Humane Society due to lack of use by the city. Second by Klenklen. Motion passed 4-0.

**IX. Employee Vacation Policy:**

Council wants this to be put on agenda for next month meeting. Policy E4 &E6. Council agrees that there is not much control over vacation time. Mayor Gibson suggests looking over the policy and come up with idea’s to alter policy and present at next month meeting.

**X. Park Plan:**

Park Commissioner Barnum presented a copy of the park plan for review. Mr. Barnum discussed the various ideas of the park plan which included the addition of a parking lot to the south of the shelter house, planting of numerous trees throughout the park, and the addition of a horseshoe pit and restroom. Mayor Gibson also suggested getting the sand volleyball court up and running again. The Council agreed that the community is using the park considerably more since the improvements made to the city park.

**XII. ADJOURNMENT:**

Motion by Klenklen to adjourn at 8:50pm, second by Stanton. The motion passed 4-0.

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Janelle R. Schuler  
City Clerk