

## **INFORMATION**

City Office – (785) 876-2550

Located at 524 Kiowa

### Office Hours

Mon: 9am – 6pm

Tuesday-Friday: 8am – 2pm

City Maintenance – Travis (785) 608-3547

Next Meeting – February 9<sup>th</sup>, 2009

*[www.ozawkie.org](http://www.ozawkie.org)*

## **Regular Council Meeting January 12<sup>th</sup>, 2009**

### **I. CALL TO ORDER:**

Mayor Gibson called the meeting to order at 7:00 p.m. Members present: Mayor Scott Gibson. Commissioners Jason Klenklen, Marlin Youngquist, Steve Stanton, Dale Barnum and Mark Roberts.

Citizens in attendance were Sandi Goetz, Bill Parker, and Frank Morris.

City employees in attendance: Travis Adams and Melissa Zimmerman

### **OPENING COMMENTS:**

In opening comments, Bill Parker, 111 Leisure Lane, requested that the City allow him to take over the snow removal in the Leisure Lane cul-de-sac. After consulting the City Attorney, the Council agreed to have the residents on Leisure Lane sign a general statement claiming that they will continue to remove the snow/ice from the cul-de-sac. Motion by Barnum, second by Stanton. The motion passed 4-1 with Klenklen opposing due to no formal agreement being considered at the time of the motion. Commissioner Klenklen also has concerns with the response by City Attorney Kurth in the matter.

The City received a letter from Sharon Branson, 726 Delaware, requesting that the City refrain from salting/sanding the 700 block of Delaware and concentrate more on snow removal for the hills and intersections. The Council agreed that in order to consider this, there must be a document filed with the City, with signatures from all of the residents in the 700 block of Delaware. Councilman Roberts stated his concerns about the difficulty for the maintenance department to keep track of all the different agreements for not salting/sanding various areas of the City.

## **II. COUNCIL COMMENTS/QUESTIONS/CONCERNS**

Clerk Zimmerman reported that the post office is concerned with the visibility at the Lakeview and Kansa intersection and would like the Council to look into this issue.

In regards to the dog issue with Gordon Smith, Mr. Smith contacted the office with information claiming that the vicious dog is not his, but he has seen a dog that looks much like his roaming the City every so often. He has kept his dog chained up and will continue to do so.

## **III. APPROVAL OF AGENDA:**

The Council added Trash contract as #8 on the agenda and moved the Executive Session topic from #8 to #9. Motion by Youngquist to approve the agenda, second by Klenklen. The motion passed 5-0.

## **IV. APPROVAL OF CONSENT ITEMS**

### **a) MINUTES OF THE DECEMBER 8<sup>TH</sup>, 2008 MEETING**

Motion by Roberts to approve the Minutes of the December 8<sup>th</sup> meeting, second by Youngquist. The motion passed 5-0.

### **b) DECEMBER TREASURER'S REPORT**

Treasurer Bieker furnished the Mayor and Council with a monthly financial report for December. The report reflected credits/debits of \$3,326.87/\$16,113.68 for General, \$4,823.28/\$2,359.35 for Water, \$1,529.89/\$668.73 for Sewer, \$0/\$21.88 for Parks, \$0/\$14,886.80 for Special Highway, \$0/\$222.86 for Equipment Reserve and \$2,016.39/\$0 for Trash. The total receipts/expenditures for December were \$11,696.43/\$34,273.30.

Motion by Klenklen to approve the December Treasurer's Report, second by Stanton. The motion passed 5-0.

### **c) DECEMBER WARRANT REGISTER**

The December Warrant Register reflected an expenditure amount of \$9,833.09 for General, \$9,772.80 for Water, \$891.62 for Sewer, \$4,474.30 for Trash \$222.86 for Equipment Reserve, and \$13.29 for Park. Total expenditures for December were \$25,207.96.

Motion by Stanton to approve the Warrant Register, second by Roberts. The motion passed 5-0.

## **V. REPORTS:**

### ***Planning & Zoning:***

Committee Chairperson, Sandi Goetz informed the Council that the Planning & Zoning Committee was to meet on January 5<sup>h</sup>, however, several personal emergencies came up and several members were unable to attend.

The committee conditionally approved a temporary 8x8 shed permit submitted by Frank Morris, 201 Sunflower. Motion by Klenklen to approve the plans, second by Youngquist. Motion passed 5-0.

Chairperson Goetz reported that a site plan has been submitted for the fence at 316 Sioux.

### ***Streets:***

Street Commissioner Youngquist requested Council's input for planning the 2009 street work. Mayor Gibson reported that John Friend, of Pia Friend Realty, has notified him of recently selling lots in the Valley View cul-de-sac, therefore the City may need to look at alternatives for the area, including possibly finishing the cul-de-sac. At this time, the area is equipped with storm drains.

Mayor Gibson requested that the Council begin looking into replacing some of the older speed limit signs in the City.

***Utilities:***

Utility Commissioner Klenklen reported that the water conservation and emergency response plans will be up for approval next month. The plans are set for approval annually.

During a recent water break, Mayor Gibson and Councilman Klenklen discovered a new water main, which was not identified on the utility maps; therefore it will have to be added to the recently submitted GIS information. The City would like to thank the Gaskill's and other residents for their patience during the repair process.

Councilman Klenklen informed the Council that he will be holding the utility strategic plan until the other city departments are able to create strategic plans, so that all the plans can coincide with each other and the budget.

***Governmental Affairs:***

Governmental Affairs Commissioner Roberts reported that the 2009 Legislative Session opened on January 12<sup>th</sup>. If anyone would like information or help tracking a bill, he will make himself available to help anyone in need. He will also be available to facilitate contact with a legislator, if anyone is interested. Councilman Roberts will be closely reviewing the effect on the City of budget shortfalls.

The next Meriden/Ozawkie Area Chamber of Commerce will be held on January 15<sup>th</sup> at noon at the Flamingo Grill. The February meeting will be on the 19<sup>th</sup> at Golden Pizza at noon.

The Meriden/Ozawkie Area Chamber of Commerce will host a pancake feed on March 7<sup>th</sup> at the Jefferson West Elementary School.

***Parks:***

Park Commissioner Barnum reported that he will be putting a park plan together within the next 45-60 days. The plan will include placement and suggestions for tree planting.

Anyone interested in sitting on the Park Committee is asked to contact Elke Lassiter at 876-2513.

***Law Enforcement:***

Law Enforcement Commissioner Stanton reported that there have been no recent complaints filed in the City Office.

***Leased Property Management Committee:***

Councilman Klenklen reported that the committee held its first meeting of 2009 on January 8<sup>th</sup> where future plans for the leased property was discussed. Within the last few weeks, the tennis court project has been completed, as well as, some work on the East side of town by the lake. The City would like to thank Mel Armstrong (Armstrong Contracting), Bill Kuntzsch, Don Schaeffer, Jim Shaw, Eric Wooderson and Bill Kuntzsch (WhiteStar Machinery), and Jason Klenklen (Specialized Services LLC) for volunteering their time and equipment to complete the projects.

The next meeting is March 5<sup>th</sup> at 7pm and by then, the committee hopes to have the Corps leased property burned off.

***Tree Board:***

Anyone who is interested in sitting on the Ozawkie Tree Board is asked to contact the City Office at 876-2550.

***City Maintenance:***

Mayor Gibson reported that the leak at Delaware and Sunflower will be repaired when the intermediate school is shut down, hopefully during Spring Break.

***City Clerk:***

Clerk Zimmerman requested approval for the Office Improvements budget of \$1200.00 so that chairs for the conference table and a bench can be purchased, as well as, re-keying of the locks. Motion by Klenklen to approve the budget, second by Barnum. The motion passed 5-0.

## **NEW BUSINESS**

### **VI. Storm Siren**

Councilman Klenklen provided the Councilmember's with updated possible locations for the existing storm siren:

- To the South of 107 Lakeview Ct. within the street easement: Greatest service coverage, easy access, lowest impact on residents but costly because a maple tree would have to be removed and the utilities would have to be buried.
- Behind 101 Lakeview Ct.: Not as easily accessible, coverage not quite as good but easy, inexpensive installation

Councilman Klenklen requested that the Council agree on moving forward with the plans for one of the two locations. The Council agreed to move forward with selecting one of the proposed locations and requested that formal letters be sent out to the affected property owners giving them a chance to provide feedback of the storm siren placement. Councilman Klenklen also requested approval for ordering the equipment so that it will be shipped in time for the requested installation deadline of March 1<sup>st</sup>. Motion by Barnum to approve the purchase of the equipment, but not installation as quoted by Blue Valley Public Safety, second by Klenklen. The motion passed 5-0.

### **VII. Telephone Policy – Preliminary Discussion**

The Council reviewed an example of a policy that would allow a councilmember to “attend” a meeting via the telephone (speakerphone), in order to achieve a quorum. The policy can be re-worded to fit the City's needs, if the Council so desires.

### **VIII. S.M. Ball Waste Disposal Contract**

Shawn Ball provided a contract to the City for trash removal. City Attorney, John Kurth, reviewed the contract via email and had no issues with it. Councilman Klenklen noted several concerns he had with the agreement, and will be contacting Shawn Ball to discuss the issues. Discussion will continue at the February Council Meeting.

### **IX. Executive Session – Employee Reviews**

Motion by Barnum to go into executive session under K.S.A. 75-4319(b) (1) – personnel matters of non-elected personnel, at 8:37pm for a time not to exceed 20 minutes, second by Stanton. The motion passed 5-0.

Council reconvened at 8:57pm.

Motion by Youngquist to reimburse Public Works Employee, Travis Adams, \$128 for health insurance monthly, and increase employee salaries by 4%, pending satisfactory performance evaluations, effective January 1, 2009, second by Stanton. The motion passed 5-0.

### **V. ADJOURNMENT:**

Motion by Klenklen to adjourn at 8:56pm, second by Youngquist. The motion passed 5-0.

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Melissa A. Zimmerman  
City Clerk