

CITY OF OZAWKIE
MINUTES OF REGULAR COUNCIL MEETING
January 13, 1997
Ozawkie Township Building

Following comments from citizens and guests, the meeting was called to order by Mayor Happer at 7:07 P.M. Members present: Bostwick, Holliday, Rivera, Schuenight and J. Smith.

Agenda Item #2 - Approval of Consent Agenda

Mayor Happer requested that, Evaluation of City Employees, and House and Building Numbering be added to the agenda as Items 5 and 6 respectively for preliminary discussion only. J. Smith requested that Traffic Control Signs on cross streets be added as Agenda Item #7 for discussion only. Motion by J. Smith, seconded by Schuenight, to approve the consent agenda consisting of the current meeting agenda as amended, Minutes of Regular Council Meeting 12/9/96, 12/31/96 Treasurer's Report and December Warrant Register totaling \$11,303.76. Motion Carried.

Agenda Item #3 - Reports

P & Z did not meet in December. The January meeting is scheduled for the 28th. Mayor Happer reported that the citizens are interested in the results of the written comments portions of the recent survey conducted by P & Z. He asked Carolyn Holliday to request the surveys from P&Z and to compile a list of the comments made. G. Smith indicated that this would be given priority following completion of year end reports.

Street Commissioner Rivera reported that G. Smith is to meet with Andrews Asphalt the last week of January to get cost estimates for 1997 contracted street repairs. Rivera will meet with G. Smith and Andrews following receipt of estimates to discuss the proposals and alternatives for recommendation to Council.

Utility Commissioner Schuenight reported that Kramer Engineering is continuing to proceed with the sewer investigation. Jack Kramer visited the Lift Station #1 Site on January 8, and two Kramer representatives conducted flow tests on January 9. The flow tests will provide base line data for comparison during wet seasons.

Park Commissioner Bostwick reported and offered congratulations to the 1996 Lighting Display winners: 1st Place - Paul and Blanch Smith, 516 Delaware Drive, 2nd Place - Gary and Sharon Branson, 726 Delaware Drive, and 3rd Place - Dennis and Donna Tryon, 405 Sioux Drive.

Treasurer Bieker reported that he has reconciled the financial records for 1996 and he is implementing a new accounting format next month which will provide even more detail. Bieker presented a 1996 Investment Summary which detailed the activity and earnings of funds invested as Certificates of Deposits. He also provided the Clerk with 12/31/96 Treasurer's Report which must be published in the Official City Newspaper before January 31, 1997. Councilman Smith, noting the Clerks prior references to a computerized Accounting System inquired as to the need for two systems. G. Smith added that both the Clerk and Treasurer are required by law to maintain independent records and noted that the Treasurer is using his own computer hardware and software.

Clerk Smith reported that the Lease/Purchase Contract for Section S - Business is scheduled to close on January 14, 1997. Thirty-one invoices for 1996 mowing charges totaling \$3630.00 were mailed on 12/31/96. These receipts will be credited to the Special Parks & Recreation Fund as received. Notice of the January 21st City Election Filing Deadline were mailed to all residents. To date no Declarations of Intentions have been received. The Corrosion Control Program is now in full operation. Addition of the KDHE approved Corrosion Control additive, C-5 began on January 1, 1997. The Kansas Department of Health and Environment recently inspected the two Sewer Lagoon Cells. A good verbal report was received with special note given to the work on the cells the past two years. KDHE will send a written report soon. The City has received notification that KDHE has approved our Renewal Application for operation the Natural Vegetation Burnsite. KDHE noted that the Permit can be revoked at anytime should dumping violations occur. Laboratory results of recent testing of the City's water supply for Volatile Organic Chemicals and Atrazine have been received from KDHE. The analysis resulted in no detects. The Flag has been temporarily removed from the Park due to broken fasteners. It will be repaired as soon as weather permits. The Court Clerk reported that seven citations were issued to five violators in 1996 resulting in fines totaling \$329.00. A itemized list of Municipal Court/Law Enforcement Revenues and Expenses will be provided following the year-end internal audit. G. Smith distributed a copy of a letter received today, January 13, 1997 from the proposed Jefferson County Wholesale Water District, requesting support for the establishment of a Wholesale Water District. Utility Commissioner Schuenight reported that he had attended several meetings as instructed but felt that documentation and cost estimates provided were inadequate in justifying our participation in the project noting the quality results of recent lab testing, well maintenance and monitoring the past four years, availability of other potential well sites, and the fact that the City water demand has amounted to only approximately 50% of its appropriation rights the past three years. Schuenight implied that financial commitment to such a project would be like signing a blank check with no predetermined benefits to the City. Schuenight noted that City water rate increases are almost inevitable due to future maintenance and equipment replacement, but noted these would be needed even if the City participated in the Wholesale District: ie: Painting of Water Tower Exterior, Replacement of Pump Control Buildings and Equipment. Schuenight expressed his opinion that the City should maintain its autonomy as an independent water system as long as possible noting that the City has the ability to supply quality water at a cost less than surrounding districts. Motion by J. Smith to formally decline participation in the Jefferson County Wholesale Water District at this time. Seconded by Schuenight. Motion Carried. Mayor Happer directed the City Clerk to notify the Wholesale Water District by letter.

Agenda Item #4 - 1997 KRWA Convention

Mayor Happer recommended that G. Smith's request to attend the 1997 Annual Rural Association Convention be approved. Motion by Holliday, seconded by Bostwick to approve Smith's attendance at the 1997 Rural Water Convention in Wichita, March 25, 26, & 27, 1997 and authorizing lodging for three nights, fuel, tolls, and registration. Motion Carried. The costs incurred for sending

Smith to the Convention in 1996 totaled \$292.06.

Agenda Item # 5 - 1997 City Employee Evaluations

The Mayor requested that the Clerk provide him with copies of 1996 Employee Evaluations and 1996 approved merit pay increases, noting his intention to discuss current evaluations in Executive Session at the February 10, 1997 Regular Meeting as allowed by (K.S.A. 75-4319 Personnel matters of non-elected personnel, where the purpose is to discuss specific personnel matters, not personnel policies.

Agenda Item #6 House & Building Numbering

Mayor Happer called attention to a copy of Perry's recent Ordinance relating to House & Building Numbering included in the agenda packet which was submitted to the Clerk by John Smith for informational purposes. G. Smith noted that a copy of Oskaloosa's Ordinance has also been requested and will be distributed when received. The Mayor asked that Council consider the pros and cons of adopting such an ordinance for our City as well as our ability to consistently and fairly enforce such an ordinance versus promoting voluntary compliance. The Mayor will entertain discussion on the matter at a later meeting.

Agenda Item #7 Traffic Control Signs - Cross Streets

Councilman Smith noted inconsistencies in traffic controls signs on cross streets. He asked if a map exists which would note the type of traffic controls signs presently in place. G. Smith noted that to his knowledge no such document exists. Following discussion it was consensus of council that the Maintenance Superintendent with the cooperation of the City Marshall prepare a map referencing all traffic control signs presently in place. It was also suggested that the Marshall evaluate the current and future need for traffic control signs in light of possible liability to City should proper signage not be in place.

Closing Comments:

Mayor Happer encouraged Council Members to attend a County Wide Meeting of City Officials to be held at the John Steuart Curry Community Center in Winchester on Tuesday, February 11, 1997, 7:30 P.M. The primary topic of discussion will be lack of County Support for local street projects.

Their being no further business before council, Motion by Holliday to Adjourn, Seconded by J. Smith. Motion Carried.

Meeting Adjourned at 8:20 P.M.

F. Y. I.

1996 Holliday Lighting Contest Winners

1st Place: Paul & Blanch Smith, 516 Delaware Dr.
 2nd Place: Gary & Sharon Branson, 726 Delaware Dr.
 3rd Place: Dennis & Donna Tryon, 405 Sioux Dr.

City Water Quality - The following is a a direct quote from the Laboratory Summary received from the Kansas Department of Health & Environment 1/03/97. "The VOC laboratory analysis resulted in no contaminants being detected. The atrazine analysis also resulted in no detection. As a result of no contaminants being detected at this point of entry, no further monitoring of this POE for VOC's and pesticides is required for the remainder of this compliance period (1996-1998)."

As of January 17, 1997 Two Candidates Declarations of Intent have been received at the City office for the Mayor Position and two Council positions available on the April 1, 1997 Ballot.
 Council Seat Declaration - John Smith, 102 Leisure Lane
 Mayor Position Declaration - Bob Schuenight, 404 Kiowa
 If you are interested in serving your community, you must file your declaration by noon, Tuesday, January 21, 1997.

The City Natural Vegetation Burnsight Permit has been renewed, however, it can be revoked at anytime by KDHE. Dumping of prohibited materials as occurred last summer will result in the permanent closing of the site. PLEASE-NATURAL VEGETATION ONLY-IF IT WASN'T GROWING BEFORE YOU CAME--DON'T DUMP IT. PLEASE REPORT ANY NOTED VIOLATIONS TO THE CITY CLERK.

Identifying your residence with your established house number will greatly assist emergency personnel if ever needed.

The Interior of the City Water Tower will be recoated beginning the week of March 3, 1997. The work will require 14 to 21 days to complete depending on temperature. The City will operate on pumps only without reserve during this period. Residents will be required to restrict water usage during the repair period.

CITY OF OZAMKIE, KANSAS
 SUMMARY OF CASH RECEIPTS, CASH DISBURSEMENTS, AND UNENCUMBERED CASH
 FOR YEAR ENDED DECEMBER 31, 1996

FUND	BEGINNING CASH BALANCE	CASH RECEIPTS	CASH DISBURSEMENTS	ENDING CASH BALANCE	LESS	ENDING UNENCUMBERED CASH BALANCE
					OUTSTANDING ENCUMBRANCE AND ACCOUNTS PAYABLE	
GENERAL	58,862.84	102,825.50	68,961.81	92,726.53	8,774.91	83,951.62
WATER, SEWER, TRASH	33,803.87	55,684.41	58,437.65	31,050.63	7,978.85	23,071.78
SPECIAL STREET	12,177.77	12,238.33	16,640.00	7,776.10	0.00	7,776.10
SPECIAL PARK	3,046.18	3,679.45	0.00	6,725.63	0.00	6,725.63
EQUIPMENT RESERVE	2,440.92	135.79	0.00	2,576.71	0.00	2,576.71
RECYCLING	369.45	0.00	369.45	0.00	0.00	0.00
TOTALS	110,701.03	174,563.48	144,408.91	148,825.60	16,753.76	124,101.84

OUTSTANDING DEBT:

General Obligation Bonds	\$0.00
Revenue Bonds	0.00
Other Obligations & Liabilities	0.00
TOTAL OUTSTANDING DEBT	\$0.00

Kevin Smith
 CITY TREASURER, OZAMKIE, KANSAS