

Rescheduled Council Meeting July 12th, 2004

Mayor Buckman called the meeting to order at 7:10 p.m. Members present: Terry Marsh, Janice Brasher, Steve Scott, and Ed Carmona.

Opening Comments:

There were no opening comments.

Agenda Item #2 – Approval of 7/12/04 Agenda

Motion by Carmona to approve the agenda, second by Brasher, motion carried.

Agenda Item #3 – Approval of Consent Items

Motion by Carmona to approve the Consent Items, second by Marsh, motion carried.

Agenda Item #4 – Reports

Planning & Zoning:

Nothing to Report.

Streets:

Terry Marsh reported that no date has been confirmed for the beginning of construction for Kiowa St. Marsh also reported that A & W has not specified when they will be available to do recently approved 2004 street work, but they will keep him posted.

Utilities:

Mayor Buckman reported that the water tower did have a leak in the gasket, but has been fixed and is no longer leaking.

Parks:

Councilman Scott reported that the State Cottonwood has been partly blown over. Mayor Buckman requested that Councilman Scott assess park equipment for repairs and possible additions and make recommendation to council at next month's meeting.

Law Enforcement:

Councilwoman Brasher presented a 6 month activity report for the City of Ozawkie. According to the report there were 3 animal calls, 1 article picked up, 2 juvenile calls, 2 citizens wanting to receive information, 1 harassment call, 1 case of criminal damage, 4 traffic problems, 1 juvenile traffic problem, 1 non-injury accident, 1 incident report, 1 report of disturbance, 1 report of a suspicious person, 1 theft report, 1 911 hang-up call, and 1 citizen wanting a welfare check.

The Council has requested that Councilwoman Brasher call the Sheriff's department to inquire as to whether they would be willing to divulge more information as to the details of the more serious calls.

Governmental Affairs:

Nothing to Report.

Tree Board:

Phyllis Cooper reported that there are 3 trees that the City has planted on main street that are being damaged by mowers. Phyllis Cooper also requested the Council set aside some money in the budget for trees, flowers, etc.

Phyllis Cooper also reported on the Fall Festival. She expressed her desire to have the Councilmembers and Mayor be in the parade. Mrs. Cooper has informed the Council that the Fall Festival Committee is in need of volunteers to help run the hog roast at the Festival. Anyone interested is asked to call Phyllis Cooper or the City Office.

City Maintenance:

Mayor Buckman informed the Council that Ron Thomas has been looking for a new truck. Discussion took place additional security at the water shed which included a chain link fence and/or a security system. It was decided that more information would be gathered and presented to council for discussion at later meetings.

City Clerk:

City Clerk Zimmerman presented Council with a Holiday Schedule Survey from other cities, which will aid the City in approving a Holiday Schedule for the City Of Ozawkie. Currently, there is no policy. After discussing the holiday schedules, the Council decided to approve the recommended Holiday Schedule from the League of Kansas Municipalities.

Motion by Carmona, second by Marsh, motion carried. The new Holiday Schedule will allow the City Office to be closed on the following days: New Year's Day (January 1), President's Day (February 16), Memorial Day (May 31), Independence Day (Obs. July 5), Labor Day (Sept. 6), Veterans Day (Nov. 11), Thanksgiving (Nov. 25th & 26th), Christmas Eve (Dec. 24), Christmas Day (Dec. 25), and one personal day.

Agenda Item #5 Website Compensation

Deb Gaskill appeared at the Council Meeting and furnished the Council with a proposal for building and maintaining the City Website. In the proposal, Mrs. Gaskill requested that the City compensate her by foregoing her water bills for a period of time. Council requested that Mrs. Gaskill return to next months Council Meeting with a written agreement for services rendered and the amount of compensation she would require for those services.

Agenda Item #6 – Building Plans

The Council reviewed plans submitted by Donald Schaeffer for lot I-2 at 118 Sunrise. Motion by Marsh to approve the new construction on lot I-2, second by Carmona, motion carried.

Agenda Item #7 – Disconnect-Reconnect Fees/Procedures

After reviewing the updated fees & procedures, the Council agreed to a modified agreement with all of subsection “b” and “c” to be removed from section 4 of the proposal. Motion by Carmona to approve the policy after all changes, second by Brasher, motion carried.

Agenda Item #8 – Building Permit Fees/Rules

Discussion took place regarding a policy on Building Permit Fees/Rules recommended for approval from the Planning & Zoning Commission. Mayor Buckman expressed his concerns as a citizen, but also explained that as an administrator for the City, he believes that this policy would be a good idea to implement, however, the City is very small, and has very little problems with building permit rules. Councilman Carmona reported that the Jefferson County Planning & Zoning Commission is reviewing the same types of building structure rules and fees. Motion by Marsh to adopt the policy as written, and adopt correlating ordinances, 3-312F & 3-312G, died for lack of second.

Agenda Item #9 – Ordinance Codification

After reviewing the cost for codifying ordinances, and discussing the necessity to have them codified, the Council requested that Clerk Zimmerman determine the cost for future changes that may be made by Council to the ordinances once codified. Discussion pending for next month.

Agenda Item #10 – Annual Handout

Councilman Marsh presented an Annual Handout to the Council. Marsh explained that the handout will be an informative tool to reach out to the citizen's. The Council has agreed to send the handout out.

Agenda Item #11 – Ranson Housing Compliance

After discussing the letter received from Ranson Housing Compliance, the Council has decided not to take any action on this matter.

Agenda Item #12 – Stop/Yield Sign Review

Marsh presented Council with recommendations for placing stop and yield signs throughout the City. The proposal will include adding 12 new stop signs and 9 new yield signs in the City. The approximate cost for the project will be around \$600.00. Councilman Scott speculated as to whether we could cut down on the price by using the yield signs that will be replaced with stop signs. Councilman Marsh will review the proposal and cut down costs where possible. Motion by Brasher to approve the proposal, second by Scott, motion carried.

Agenda Item #13 – Wellman Party

No action taken.

Agenda Item #14 – Corps of Engineer Lease

Councilman Marsh will work with Clerk Zimmerman to update a development plan for section 5 of the Corps of Engineer Lease. The Council has requested that this be completed by next month's meeting.

Agenda Item #15 – Executive Session

Mayor Buckman called the Council into an Executive Session Meeting for 15 minutes. Motion by Marsh, second by Carmona, motion carried, meeting began at 9:25. Councilmembers returned at 9:40.

There being no further business before the Council, motion to adjourn by Brasher, second by Marsh, motion carried.

Anyone interested in helping with this year's Fall Festival, please contact the City Office.