

INFORMATION

City Office – (785) 876-2550
Located at 524 Kiowa

Office Hours

Mon: 9am – 6pm
Tuesday-Friday: 8am – 2pm

City Maintenance – Travis (785) 608-3547
Certified Operator – Bob (785) 640-1194

Next Meeting – August 11th, 2008

www.ozawkie.org

Regular Council Meeting July 14th, 2008

I. CALL TO ORDER:

Council President Klenklen called the meeting to order at 7:00 p.m. Members present: Councilmember's Mark Roberts, Dale Barnum, Steve Stanton, Jason Klenklen and Marlin Youngquist. Members absent: Mayor Scott Gibson.

Citizens in attendance were Ken Bieker, Jeff Herrig, Jeanne Steffey, Sandi Goetz, Bob Holliday, Stacey Kramer and Chad Luce.

City employees in attendance were Melissa Zimmerman.

OPENING COMMENTS:

In opening comments, Bob Holliday, 312 Delaware, inquired about the status of the Corps Property. Councilman Klenklen reported that there will be a Corps Management Committee meeting on July 21st at 7pm at the Township Hall and all citizens who are interested in the Corps Property are invited to attend.

The Ozawkie Methodist Church is hosting God's Big Backyard at the church on July 26th. Registration forms are attached to the minutes. Everyone in attendance that day will help to build an outdoor kids play center at the church. Please contact Molly Bostwick at 876-2751 if you have any large playground equipment or toys that you would like to donate.

School will be starting soon and Heaven's Closet and Pantry will be taking donations of school clothes and supplies for those children who cannot afford them.

II. COUNCIL COMMENTS/QUESTIONS/CONCERNS

The Council agreed to meet on July 22nd at 6:30 pm to finalize the 2009 City budget.

III. APPROVAL OF AGENDA:

Motion by Youngquist to approve the agenda, second by Stanton. The motion passed 4-0.

IV. APPROVAL OF CONSENT ITEMS

a) MINUTES OF THE JUNE 9TH MEETING

Motion by Youngquist to approve the minutes of the June 9th, 2008 meeting, second by Barnum. The motion passed 4-0.

b) JUNE TREASURER'S REPORT

Treasurer Bieker furnished the Mayor and Council with a monthly financial report for June. The total credits/debits for June were \$39,667.37/\$12,333.92. Motion by Youngquist to approve the June Treasurer's Report, second by Roberts. The motion passed 4-0.

c) JUNE WARRANT REGISTER

The Warrant Register reflected an expenditure amount of \$10,515.07 for general, \$13,262.25 for water, \$2,663.62 for sewer, \$4,393.50 for trash, \$222.86 for equipment reserve, and \$13.35 for park. Total expenditures for June were \$31,070.65.

Councilman Klenklen reported that he will be contesting part of warrant number 8620 from Strader Drilling because he feels that the labor charge exceeded the work that was completed.

Motion by Barnum to approve the warrant register, second by Youngquist. The motion passed 3-1 with Roberts opposing

V. REPORTS:

Planning & Zoning:

Committee Chairperson, Sandi Goetz reported that the committee met on July 7, 2008.

The committee presented the final draft of the Erosion and Sediment Control Plan. The Council agreed to change the term "director" to "Mayor" throughout the entire document. Councilman Klenklen brought up several issues, including pollution control, involving the CPESC and Surety Funds. The Council agreed that the plan was very extensive and many parts did not apply to Ozawkie currently, but would more than likely be helpful in the future. Motion by Barnum to approve the plan, second by Stanton. The motion passed 3-1 with Youngquist opposing.

Chairperson Goetz informed the Council that the Planning and Zoning Committee has been referred to by several other names, including Building and Zoning, Zoning and Planning, etc., therefore the Committee discussed the official name for the committee, which is to be Planning and Zoning. Clerk Zimmerman will change the official name from Building and Zoning to Planning and Zoning on the City's website.

Chairperson Goetz reported that citizen, Ben White, 512 Delaware, is interested in sitting on the Planning and Zoning Committee.

The committee presented a final definition for the word “tent” in the City ordinances:

“A portable shelter consisting of, but not limited to, woven, non-woven or petrol-chemical based pliable materials such as canvas, nylon, Mylar, Visqueen etc., stretched over a rigid or supporting framework of poles, ropes or pegs.”

Motion by Stanton to approve the definition of tent, second by Barnum. The motion passed 4-0.

Streets:

Street Commissioner Youngquist reported that Bettis Asphalt increased their prices, effective July 1st, 2008, but the price increase should not affect the contracted street work for Ozawkie.

Councilman Youngquist discussed the water issue that Goebel’s are experiencing at 204 Kansa Drive. After researching the area and possible solutions, Councilman Youngquist reported that the issue is due to the natural lay of the land, and is not particularly a street issue. At this time, the Council agreed not to take any action on this issue.

Utilities:

This fall, Utility Commissioner Klenklen is planning on working with the fire department to perform hydrant testing, flow testing and color coding on all city hydrants.

The 3rd quarter utility newsletter will be sent out with the August office newsletter.

Councilman Klenklen reported that he will be working with the maintenance employees to update and elaborate on the City’s water conservation plan that Certified Operator Schuenight created several years ago.

Councilman Klenklen has been looking into the cost for an automated monitoring system for the City’s water meters. An ideal system would allow for automatic shut-offs from the City Office, leaving more time for city maintenance employees to do other necessary tasks, as well as, leak detection.

Governmental Affairs:

The next Chamber of Commerce meeting is Friday, July 18th at noon at BoonDocks restaurant at the Rock Creek Marina.

There is a Farmers Market & Crafts every Thursday from 4pm-7pm in the Countryside Square Parking Lot.

During the summer months, the Jefferson County Appraiser's Office personnel will be conducting annual re-inspections of real property, which includes residential, commercial and vacant lots. The County is mandated by K.S.A. 79-1476 to physically re-inspect all real property in Jefferson County at least once every six years. All personnel will be wearing a Jefferson County badge. If you have any questions or concerns, please contact the Ozawkie City Office at 876-2550.

Parks:

Park Commissioner Barnum reported that he will be attending the next Corps Ground Management Committee Meeting to present a grant opportunity for a water quality improvement plan.

Law Enforcement:

Councilman Stanton reported that there have been several calls regarding ATV riding in Ozawkie.

Corps Ground Management Committee:

Councilman Klenklen reported that the committee will be meeting on Monday, July 21st at 7pm at the Township Hall. All citizens are encouraged to attend.

Tree Board:

If you are interested in volunteering for the tree board, please contact the Ozawkie City Office or Dale Barnum.

City Maintenance:

Councilman Klenklen reported that the new truck tires are on.

At the June Council Meeting, Margaret Payne informed the Council of a ditch that drains on the north end of her lot at 324 Delaware. At that meeting, the Council agreed to have the maintenance department clean and fix the ditch. Councilman Roberts questioned as to why the weeds and brush have not been cut down, and why the ditch has not been fixed. Councilman Klenklen reported that putting limestone in the ditch, as previously discussed, was not a proper solution to fix the problem and that NRCS will be working with the City to properly fix the ditch. Councilman Roberts requested that the maintenance at least clean the weeds and brush from the ditch, which might alleviate some mosquito problems in the area.

Certified Operator:

Councilman Klenklen reported that the water tower project is up and running. Water limitation letters were sent out to help keep the system operating smoothly during the project. If everything goes well, the project could be done as early as the 25th or 26th, but definitely no later than the 31st. Pictures will be available on the website shortly.

Councilman Klenklen reported that the City recently experienced a well failure of one of the smaller wells. The well is currently down and the repair is being put on hold until the water tower project has been completed. Councilman Klenklen stated that putting the water tower project off was not an option, because the delay would have caused issues with school being back in session and water consumption limitations would have impacted the school. The well repairs will begin in August.

Councilman Klenklen reported that because the City's utility systems have been requiring a lot of extra maintenance, repairs and city manpower lately and budgetary issues, several projects have been put on hold until the water tower and well are both back up and running. These projects include, but are not limited to utility markers, manhole risers and the Sunflower line relocation.

City Clerk:

Clerk Zimmerman reported that the new carpet has been installed in the office, and the new conference table has been assembled. Clerk Zimmerman still has a few small expenses, but will budget for those in the 2009 budget.

NEW BUSINESS

V. Jefferson County Sheriff's Department

Jefferson County Sheriff, Jeff Herrig, was in attendance to clear up any confusion and misinformation that might be going around.

First off, the Sheriff's Department will enforce state statutes, including state traffic violations, but will not enforce city ordinances. The City would have to employ an officer for ordinance enforcement.

Sheriff Herrig reported that operating ATV's in the City limits is illegal, unless the City passes an ordinance that would allow ATV's to be driven on City streets. Even if the City agrees to do so, ATV's need to be registered as passenger vehicles, all motor bikes need to be registered as motorcycles and all operators need to have a valid drivers license to operate any motorized vehicle operating above 49 cc's. Sheriff Herrig explained that had all the operators of the ATV's and bikes been operating them with care, and abiding by speed limit regulations, there would probably not be an issue. However, several kids have been seen driving ATV's erratically and very obviously exceeding the speed limit.

The Council thanked Sheriff Herrig for attending the meeting to report on these matters.

VI. Westar Franchise Agreement

Councilman Klenklen recused himself from all discussion due to a conflict of interest.

Westar Representatives, Stacy Kramer and Chad Luce attended the Council Meeting to review the proposed franchise agreement with the City. The contract has not changed, it maintains the 4% franchise fee and is for a period of 20 years. Motion by Barnum to approve the contract, second by Youngquist. The motion passed 4-0.

VII. Ozawkie History Book

Delvis Steffey currently has the copyright on the Ozawkie History Book, but is willing to relinquish the right to the City of Ozawkie if they would like to reprint the book. The book is 130 pages long, plus the cover. Davis Publications will reprint the book with a plastic cover and different binding so that the book can lay flat. The cost for the reprints will be:

500 copies for \$7,850.00 = \$15.70 per copy

1000 copies for \$9,565.00 = \$9.56 per copy

The Council agreed to consider budgeting for the cost to reprint the book in the 2009 budget, and selling the book to recoup the money.

VIII. Firewood Cutting Permit

The Council agreed to table the issue.

IX. Cell Phone Comparison

At the June Council Meeting, the Council discussed the issue of the maintenance department not getting service coverage throughout the City with the current Sprint phones. Clerk Zimmerman provided the Council with a comparison for 2 maintenance phones from Sprint, Verizon Wireless and AT&T (formerly Cingular). Currently, the City pays \$69.99 for 800 shared minutes, but the coverage for Sprint is not sufficient. After much discussion, motion by Stanton to approve the Business Pooled Nation plan by AT&T for 700 minutes for \$69.99, second by Youngquist. The motion passed 4-0.

X. Uniform Public Offense Codes (UPOC) & Standard Traffic Ordinance (STO) Books

Clerk Zimmerman informed the Council that the City purchases 9 copies of UPOC and STO books each year. Six copies go to the Council and 3 copies are required to stay in the fire proof safe, for review by citizens. The cost per book at the quantity of 9 is \$7.00, which makes the total cost of all 18 books \$126.00. The Council agreed that their use of the books is minimal, and since copies are in the City Office, purchasing only 3 copies is necessary. The cost per book at the quantity of 3 is \$7.50. Motion by Barnum to purchase 3 copies of the books for the amount of \$45, second by Youngquist. The motion passed 4-0.

XI. State Statute Books

Clerk Zimmerman reported that the City Office currently has 6 statute books that are out of date by over 10 years. The books are \$48.50 a piece, which totals to \$291.00. Motion by Barnum to approve the purchase of the 6 outdated statute books, second by Roberts. The motion passed 4-0.

XII. Building Permit Fees

Previously, the Council discussed eliminating the administrative fee on building permit #5 and requested that the Planning and Zoning make a recommendation for the fee. The Planning and Zoning Committee agreed to recommend lowering the fee from \$45 to \$35 for BP#5 only because the ordinance states that "a fee, if any" can be charged. The Planning and Zoning will charge the fee on a case by case basis, depending on the inspections needed and the amount of work that goes into the building permit. Motion by Stanton to approve lowering the building permit fee to \$35. Motion died for a lack of second.

ADJOURNMENT:

Motion to adjourn to July 22nd at 6:30pm by Youngquist to adjourn at 9:30pm, second by Stanton. The motion passed 4-0.

Continued Council Meeting July 22nd, 2008

VI. CALL TO ORDER:

Council President Klenklen called the meeting to order at 6:35 p.m. Members present: Commissioners Jason Klenklen, Mark Roberts, Marlin Youngquist, Steve Stanton and Dale Barnum. Members absent: Mayor Scott Gibson. City employees in attendance: Clerk Zimmerman.

One citizen was in attendance: Sandi Goetz.

VII. 2009 BUDGET

Clerk Zimmerman presented a mill levy of approximately 32 with all wish list items included in the general fund.

The Council discussed option for lowering the gas bill at the maintenance building and agreed to budget \$6,000 for repairing the maintenance building.

The Council budgeted for estimated cost of living, utility, fuel, asphalt and postage increases.

Councilman Klenklen reported that he has several projects planned for leased Corps Property improvements, including security fencing, drainage control, weed control/seed, signage/markings and cleanup. Councilman Klenklen requested \$12,000, but to keep the mill levy increase as low as possible, the Council agreed to budget only \$4,700 for Corps Property Improvements.

After reviewing all increases and decreases, the Council eliminated several projects to fund, including a signage area in the City Park to display the Tree City USA signs, a restroom facility in the park and drainage control and security fencing for the Corps Property. After much discussion, the Council agreed upon a 7.719 mill increase, increasing the mill levy to 26.155.

The Council will meet on August 11th, 2008 to approve the 2009 budget.

VIII. EXECUTIVE SESSION

Motion by Youngquist to go into executive session under K.S.A. 75-4319(b) (1) – personnel matters of non-elected personnel, at 8:15pm for 15 minutes, second by Barnum. The motion passed 4-0.

Council reconvened at 8:30pm.

III. ADJOURNMENT:

Motion by Youngquist to adjourn at 8:45pm, second by Stanton. The motion passed 4-0.

Melissa A. Zimmerman
City Clerk