

Regular Council Meeting March 14th, 2005

CALL TO ORDER:

Mayor Buckman called the meeting to order at 7:10 p.m. Members present: Mayor Eric Buckman Commissioners Terry Marsh, Janice Brasher, and Ed Carmona. Members absent: Commissioners, Steve Scott and Jay Harrison.

Opening Comments:

There were no opening comments.

Agenda Item #1 – Approval of 12/13/04 Agenda

Motion by Carmona to approve the agenda, second by Marsh. The motion passed 3-0.

Agenda Item #2 – Approval of Consent Items

Motion by Brasher to approve the Consent Items of the March 14th, 2005 meeting, second by Marsh. The motion passed 3-0. Motion by Marsh to approve the consent items for the January and February meetings, second by Brasher. The motion passed 3-0.

Agenda Item #3 – Reports

Planning & Zoning:

Planning & Zoning Commissioner Marsh informed the Council that the Planning & Zoning Committee met on March 7th, 2005. He reported the following agenda topics.

- Mr. Jack Thompson had requested a variance on his new construction at 401 Delaware. Mr. Thompson stated that he had not allowed for enough room on the east side of his residence to provide vehicle access to the garage located on that side. He requested a variance that would allow him an additional 10 feet on the east side of his plot to accommodate this. After discussion, Mr. Thompson dropped his request for a variance and was going to give consideration to building a garage on the West Side of the house at a later date.
- Development of a “Site Committee”, involving at least 3 commission members was discussed. This committee would make on-site inspections when plans were submitted for review to ensure complete and full understanding of plan intentions and to help clarify any potential easement or ordinance violations prior to P&Z’s recommendation for approval.
- Conducting Bi-monthly rather than a monthly meeting was discussed. It was noted that a meeting could be held on a non-meeting month if there was urgent business to review, or a committee member requested a meeting be held.
- Discussion took place regarding revisions to the barricades, signs, and erosion control ordinances in the ordinance book.

Streets:

Street Commissioner Marsh informed the Council that he took bids from both A&W Asphalt and Bettis Asphalt for the 2005 street work. The street work includes: putting a 2” overlay on Sioux, constructing a 4” asphalt surface on Lakeview, and constructing a 3” asphalt surface on Sunrise. The Bettis bid totaled \$38,600.00 while the A&W bid totaled \$31,980.00. 2005 Budget for street repair/maintenance is \$45,000. Motion by Marsh to accept A&W Asphalt’s bid, second by Carmona. The motion passed 3-0.

Councilman Marsh also stated that he had allocated \$3,000 of the 2005 street budget to construct a sand/salt shed.

Utilities:

Nothing to report.

Parks:

Nothing to report.

Law Enforcement:

Nothing to report.

Governmental Affairs:

Nothing to report.

Tree Board:

Nothing to Report.

City Maintenance:

Engineer Thomas provided the City Council with an Engineer's Report for February. Engineer Thomas reported that the State has replaced and repaired most of the fence on Main Street. He reported that he had satisfied the time requirements for certification in both water and wastewater and is scheduled to take his written test in April. Once completed, he will join Bob Schuenight as a certified water and wastewater operator.

City Clerk:

City Clerk Zimmerman informed the Council that the new computer for the City Office had arrived and that she was very pleased with it. She requested authorization to upgrade the utility billing software. She stated this would provide the necessary compatibility with the new computer improving operational efficiencies and that she would be able to generate additional reports for council with the new software, this will cost approximately \$1000.00. Motion by Brasher to approve the XP program, second by Carmona. The motion passed 3-0.

She also reported that she had attended a City Clerk conference last week but had not had time yet to complete her report in time for the regularly scheduled meeting. She stated that she would complete in time for the April meeting.

New Business

I. Jolie Kearns – JF County Humane Society

Jolie Kearns, representing the Jefferson County Humane Society (JCHS) made a presentation to council. JCHS is a start-up organization in Jefferson County. She spoke before the Council regarding the development of a plan for an animal shelter in Jefferson County. She stated that while there was currently no Humane Society in Jefferson County they had been offered the use of a veterinary clinic near Valley Falls and that they had formed a committee to explore the interest of municipalities in Jefferson County for such a facility. An example Use Agreement was provided for the Council to review. It was proposed that any municipality participating in the program allocate 2% of its annual budget to the Humane Society for operational needs. In Ozawkie's case this would approximate \$6,000/year. Additional fees would be charged for animals delivered to the shelter that could be potentially recouped from owners reclaiming their pets. After concerns over the cost were raised she indicated that they may be able to consider a per-animal charge rather than a percentage of gross revenues. Additionally, the City would be required to deliver the animals to the shelter. So far they had received mixed interest from area municipalities they had visited.

II. Resolution – W.A. Kramer

Councilman Marsh made a motion for a proclamation recognizing the many contributions Mr. William A. Kramer has made to the development and growth of the City of Ozawkie. Mr. Kramer was one of the earliest citizens of the new Ozawkie. He recently passed away. Councilman Marsh also suggested that a committee be formed

comprised of citizens to recognize and promote others in Ozawkie that had made significant contributions to the well being of the City.

III. Revision to the Agreement with the Fire Department

After reviewing the land that the City has agreed to sell to the Fire Department for the construction of the new Fire Building, it was noticed that there was insufficient space to fit the building on the original 200'x200' lot. Councilman Marsh requested that agreement be modified to reflect the sale of a lot 200' East to West by 230' North to South. Council agreed to approve the amendment to the Agreement.

IV. Spring Events

Clerk Zimmerman notified the Council about the upcoming events, which include:

- Elections, April 5th,
- Vet Clinic, April 14th
- Citywide Garage Sales, May 7th.
- City-wide Cleanup , May 14th

Gary and Sharon Branson informed the Council that they have begun passing out registration forms for the garage sales. All forms can be turned in to either the Branson's or the City Office. All residents are encouraged to submit a form along with \$7.00 to pay for advertising as soon as possible. For more information, contact the City Office or the Branson's at 876-2720.

V. Lots D15 & D16

Clerk Zimmerman reported that there had been several inquiries as to what the City is planning on doing with the lots. The Council agreed to accept sealed bids on the condition that both lots be sold together. The City also reserves the right to refuse any and all bids. A deadline for submitting the bids will be April 6th, 2005. All bids should be submitted to the City Clerk. Notification of the sale of these properties by sealed bid will be published in the City Newspaper.

VI. Executive Session – Employee Reviews

The Council will recess into an executive session for the purpose of discussing personnel matters of non-elected personnel, K.S.A. 75-4319 (b) (1). Motion by Carmona for Council to recess into an Executive Session for 15 minutes, second by Brasher. The motion passed 3-0. Executive session began at 8:30. Motion by Carmona to reconvene, second by Brasher. Motion passed 3-0. Council reconvened at 8:45.

VII. ADJOURNMENT:

Meeting adjourned at 8:45 p.m.

Melissa A. Zimmerman
City Clerk