

## **INFORMATION**

City Office – (785) 876-2550  
Located at 524 Kiowa

### **Office Hours**

Mon: 9am – 6pm

Tuesday-Friday: 8am – 2pm

Maintenance    Bob (785) 640-1194  
                          Ron (785) 640-8750  
                          Kyle (785) 608-3547

Next Meeting – March 13<sup>th</sup>, 2006

## **Regular Council Meeting March 13<sup>th</sup>, 2006**

### **I. CALL TO ORDER:**

Mayor Gibson called the meeting to order at 7:00 p.m. Members present: Mayor Scott Gibson. Commissioners Terry Marsh, Ed Carmona, Kirk Vernon and Elke Lassiter. Members absent: Commissioner Brad Ayres.

Citizens in attendance were Jason Klenklen, Forrest Jolly, Don Lassiter, Jim Cox, Sandi Goetz, Sharon Branson, Bob Schuenight, and Wayne McNary.

### **OPENING COMMENTS:**

In opening comments, Sharon Branson informed the Council that she will be putting garage sale registration forms on all homeowner's doors around the first of April. The forms can be picked up on the office earlier, though. City Clerk Zimmerman agreed to get together with Deb Gaskill to put the registration form online, so that it may be downloaded and printed off the internet.

### **II. APPROVAL OF AGENDA:**

Motion by Marsh to approve the agenda, second by Lassiter. The motion passed 4-0.

### **III. APPROVAL OF CONSENT ITEMS**

#### **a) MINUTES OF BOTH FEBRUARY MEETINGS**

Motion by Marsh to approve the Minutes of the February 13<sup>th</sup>, 2006 meeting, second by Lassiter. The motion passed 4-0. Motion by Marsh to approve the Minutes of the February 20<sup>th</sup>, 2006 meeting, second by Lassiter. The motion passed 4-0.

## **b) JANUARY TREASURER'S REPORT**

Treasurer Bieker furnished the Mayor and Council with a monthly financial report for February. The report reflected credits of \$30,135.83 for General, \$5,646.19 for Special Highway, \$3,443.41 for Water, \$1,763.60 for Sewer and \$1,787.61 for Trash. The total receipts for February were \$42,776.64.

Motion by Marsh to approve the February Treasurer's Report, second by Lassiter. The motion passed 4-0.

## **c) JANUARY WARRANT REGISTER**

The February Warrant Register reflected an expenditure amount of \$9,098.92 for General, \$4,003.58 for Water, \$905.11 for Sewer, \$4,281.60 for Trash and \$19.99 for Park. Total expenditures for February were \$18,309.20.

Councilmember Carmona requested that Clerk Zimmerman begin looking into purchasing from Capital City Office Products.

Motion by Marsh to approve the Warrant Register, second by Carmona. The motion passed 4-0.

## **IV. REPORTS:**

### ***Planning & Zoning:***

Committee Chairperson, Sandi Goetz reported that the committee held a meeting on March 6<sup>th</sup>, 2006, but did not have any plans to review. The next meeting will be held on May 1<sup>st</sup>, 2006.

Mayor Gibson informed the Council that he would like Council's approval to allow Grace Jolly to sit on the Planning and Zoning Committee. Motion by Carmona, second by Vernon. The motion passed 4-0.

### ***Streets:***

Street Commissioner Marsh reported that he will have recommendations for the 2006 street work for the City Council to review at the April meeting. Councilman Marsh suggested to the Council, looking into parking for the City Park. There is currently no parking and anyone who is wanting to drive to the park must park along the streets abutting the park.

### ***Utilities:***

Nothing to report.

### ***Parks:***

Park Commissioner Lassiter furnished the Council with her bid recommendation for park equipment. The cost of the recommended equipment is \$19,960. The Mayor and Council requested that Councilwoman Lassiter and Clerk Zimmerman receive information on interest rates and terms from various financial institutions, including the USDA and Denison State Bank.

### ***Law Enforcement:***

Law Enforcement Commissioner Vernon informed the Council that there have been some issues between the owners of Main Street Café and the lessee's, so it would be helpful if all citizens would keep an eye out for any suspicious activity.

The Council discussed the issue of "pocket rockets" and came to the conclusion that the Council does not want to completely ban the use of the bikes, but monitor and set rules and regulations for the use. Further discussion will take place at a later date.

### ***Governmental Affairs:***

Nothing to report.

### ***Tree Board:***

Nothing to report.

***City Maintenance:***

Public Works Supervisor Thomas furnished the Council with a report for February. The report reflected equipment, parts, and supplies purchased in February.

Councilwoman Lassiter inquired as to whether the water fountain in the park will be completed soon. Mayor Gibson informed the Council that some bricks were stolen, and as soon as more are retrieved, the project will be completed. Councilwoman Lassiter also inquired as to why the swing has not been removed, and requested, once again, that it be removed for safety reasons.

Mayor Gibson informed the Council that Public Works Supervisor Thomas would like Council's approval to purchase a generator in the amount of \$500.00. The generator would be an asset to the City. Motion by Marsh to approve the purchase, second by Lassiter. The motion passed 3-1 with Carmona opposing.

Citizen, Forrest Jolly, thanked Ron for installing the check valve on his meter, and not tearing up any part of his yard in the process.

Councilman Marsh reported that the first load of rock purchased with the FEMA disaster relief money has just arrived to fix the ditches along Kiowa. The rest will be delivered shortly.

***City Clerk:***

City Clerk Zimmerman furnished the Council with a Clerk's Report on the Spring Conference in Wichita last week. Clerk Zimmerman reported that she did obtain some IRS information that might aid in the process of being audited, and will continue checking into it.

**NEW BUSINESS**

**V. Street Vacation**

Clerk Zimmerman informed the Council that the Order to Vacate has been drafted and is ready for Council's approval. Motion by Marsh that all that part of Kansa Drive north and east of the intersection of Kansa drive and Delaware Drive be vacated, subject to the signing of a written order, as no private rights will be injured or endangered by such vacation and the public will suffer no loss or inconvenience thereby. All easements existing on said right-of-way shall not be affected by the vacation, second by Carmona. The motion passed 4-0.

**VI. Ordinance 1-103**

Councilman Marsh furnished the Council with a proposed ordinance, 1-103, which, if approved, will incorporate the newly adopted "Uniform Personnel Policies and Guidelines" into the current ordinances. Motion by Marsh to approve Ordinance 1-103, second by Carmona. The motion passed 4-0.

**VII. Water Works Ordinances**

Councilman Marsh furnished the Council with proposed ordinances 12-104, 12-105, 12-106 and 12-107. The ordinances state that the City of Ozawkie is responsible for the installation and maintenance of the water service from the connection at the main through the curb stop to the water base/meter setter and the water meter, as well as installing water pressure control devices between the main and meter. The ordinances also state that the homeowner shall be responsible for the installation and maintenance of the water service from the outlet side to the meter setter/meter base, through the line and into the residence, as well as the installation and maintenance of a shut-off device inside the dwelling and beyond the frost line. Motion by Lassiter to approve the ordinance, second by Marsh. The motion passed 4-0.

**VIII. Main Street Property**

Councilman Marsh requested that the Council consider getting commercial appraiser to see how much the property is worth. Councilman Carmona informed the Council that he recommends getting an appraiser who specializes in commercial property. Motion by Carmona to solicit bids for the property on Main Street, second by Marsh. The motion passed 4-0.

## **IX. Jim Cox**

Citizen, Jim Cox furnished the Mayor and Council with several documents from various resources regarding the land on Main Street. One of the documents was from Don Chubb, from Griffith & Blair Commercial Realtors stating that he anticipated that the land will bring somewhere in the vicinity of \$3 to \$3.50 per square foot, and he recommends listing the property in the \$4 per square foot price range. The second document is from Ken Newell, a real estate broker, which shows the listing and selling price of comparable property. The City originally purchased the property in 1997 for \$40,000.00 Citizen, Jason Klenklen suggested that the Council look towards future business opportunities for the land when making a decision on what to do with the property. Citizens, Forrest Jolly informed the Council that he would like to see the Fire Station stay in the City due to the quick response time to the school.

## **X. Codified Ordinance Committee Report**

Councilman Marsh reported that the committee predicts that they will have the final recommendations ready for the Council's review at the April meeting.

## **XI. Utility Rates**

Councilman Marsh furnished the committee with past rate and rate increase information to aid in formulating recommendations for possible future rate increases.

## **XII. KPERS Report**

Councilman Marsh furnished the Council with information regarding KPERS benefits. The information is to be reviewed and considered when preparing the 2007 budget.

## **XIII. Telephone in Maintenance Building**

Councilman Marsh reported that there have been several issues with the telephone located in the maintenance building. The phone in the maintenance building is hooked to the same line as the phone in the city office, and at times when the City Clerk is away, the telephone gets answered from the maintenance building and the message does not get to the appropriate person. Councilman Marsh stated that he would like the phone to either be removed, or the maintenance building to have its own phone line. The council agreed that since the maintenance employees each have a cellular phone, that the telephone should be removed. Motion by Marsh to remove the phone, second by Carmona. The motion passed 4-0.

## **V. ADJOURNMENT:**

Motion by Marsh to adjourn at 9:10pm, second by Carmona. The motion passed 4-0.

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Melissa A. Zimmerman  
City Clerk



Gary & Sharon Branson will be putting **Garage Sale Registration Forms** on all homeowner's doors around the first of April. You may also download the form from the website ([www.ozawkie.org](http://www.ozawkie.org)) and print it out. If you would like to participate in the Ozawkie City-wide garage sales on May 6<sup>th</sup>, please fill out the registration form and return it to either the City Office or Gary and Sharon Branson. For more information, please call Gary or Sharon at 876-2720.



There will be a **budget meeting** at 8am on April 8<sup>th</sup> at the Ozawkie Township Hall.