

INFORMATION

City Office – (785) 876-2550
Located at 515 Kiowa

Office Hours
Mon: 9am – 6pm
Tues-Wed: 8am – 4pm

City Engineer – Bob (785) 640-1194
Ron (785) 640-8750

Next Meeting – June 13th, 2005

Regular Council Meeting May 9th, 2005

CALL TO ORDER:

Mayor Gibson called the meeting to order at 7:05 p.m. Members present: Mayor Scott Gibson. Commissioners Terry Marsh, Kirk Vernon, and Brad Ayres. Members absent: Commissioners Steve Scott and Ed Carmona.

Agenda Item #1 - Opening Comments:

In opening comments, citizen, Sharon Branson presented a report for the 2005 Ozawkie City-Wide Garage Sales. Altogether, the income from the sale registrations added up to \$548.25. The expenses for advertising, copying, etc. amounted to \$486.12. The remainder of the money will be donated to the park fund for the purchase of park greenery. Councilman Vernon announced that the streets were extremely hectic during the sales and that temporary “No Parking” signs being posted on various streets should be discussed prior to next years sales. Sharon Branson informed the Council that anyone who would be interested in volunteering to run the garage sales next year can contact her.

Agenda Item #2 – Approval of 5/9/05 Agenda

Mayor Gibson would like item #10 – Steve Scott Resignation and item #11 Appointment of Park Commissioner added to the agenda. Motion by Marsh to approve the agenda with items #10 and #11 added, second by Vernon. The motion passed 3-0.

Agenda Item #3 – Approval of Consent Items

Councilman Marsh voiced his concerns regarding the \$200.00 that the City of Ozawkie is paying Judge, Dennis Reiling as a retainer fee in case the City of Ozawkie were to ever take a complaint, etc. to court. Since the Municipal Court has not been used since it has been in effect, Councilman Marsh would like to discontinue

retaining Judge Reiling, saving the City \$2400.00 per year. Once the Ordinances are codified, the City of Ozawkie will be able to take any necessary action in the County Court. Motion by Marsh to discontinue retaining Judge Reiling, second by Vernon. The motion passed 3-0. Motion by Marsh to approve the Consent Items, second by Ayres. The motion passed 3-0.

Agenda Item #4 – Reports

Planning & Zoning:

The Planning & Zoning Committee met on Monday, May 2nd, 2005. Citizen and current Committee Members, Sandi Goetz, was appointed, pending her approval, as President of the Planning & Zoning Committee.

Streets:

Street Commissioner Marsh reported that the 2005 contract work with A&W, as well as the painting on the easement street, is completed. Councilman Marsh added that Kiowa is to be striped with paint as well, which would enable the sides of the road to be more visible.

Utilities:

Councilmember Marsh reported that Engineer Thomas will soon need a small cement mixer. The cost will be approximately \$200.00 and Councilmember Marsh would like the bill to be split between the Streets and the Utilities.

Parks:

Nothing to report.

Law Enforcement:

Nothing to report.

Governmental Affairs:

Nothing to report.

Tree Board:

Tree Board Committee Chairperson, Phyllis Cooper, reported that she would like to volunteer to be the Chairperson for the Fall Festival Committee. It is undecided right now as to whether there will be a Fall Festival for 2005. For more information, please contact Phyllis Cooper.

City Maintenance:

Engineer Thomas provided the City Council with an Engineer's Report for April, which included near-future plans for installing the water fountain in the park, donated by the Fall Festival Committee. Engineer Thomas presented the Council with a memo requesting a part-time helper during June, July & August for some larger one-time projects. The approximate cost of the helper will be around \$900.00. Motion by Marsh to approve the helper, with the exception that the council be notified when the cost of the helper exceeds \$1,000.00, second by Ayres. The motion passed 3-0. Engineer Thomas informed the Council that the City-Wide Clean-Up is scheduled for this Saturday, May 14th. Engineer Thomas will be there from 6am to 12pm and Clerk Zimmerman will be there from 12pm to 6pm to monitor the dumpsters. You must be a resident of the City of Ozawkie, living within the corporate limits, in order to dump in the dumpster.

City Clerk:

City Clerk Zimmerman informed the Council that there is a Governing Body Institute approaching and it is a highly recommended course from the League of Kansas Municipalities. Clerk Zimmerman presented the Council with a memo requesting that the City pay for the catering for an upcoming Regional Meeting that she is hosting. The cost would be around \$100.00. Clerk Zimmerman hosted a regional meeting in 2004, and had each City Clerk bring a covered dish, however, it was difficult for most Clerk's, considering they have a few hours of driving to get to the City of Ozawkie. Catering the lunch seemed cost-effective and fun. Motion by Ayres to approve the City catering the lunch, second by Vernon. The motion passed 3-0.

New Business

V. Kevin Klenklen Building Plans

The City Council was presented plans that were recommended for approval by the Planning and Zoning Committee. The plans are for a garage to be erected at the north side of the existing carport at 604 Delaware. All easements, set-backs, etc. are up to the Building & Zoning Standards. Motion by Ayres to approve the plans, second by Vernon. The motion passed 3-0.

VI. New P&Z Members

Mayor Gibson informed the Council that Planning & Zoning Commissioners Brad Ayres and Jeff Kilgore have resigned their positions on the Committee. Mayor Gibson recommends two new parties to sit on the Committee. Arnold Leek, citizen and Mark Hothan, citizen have both expressed their interest in sitting on the committee. Motion by Marsh to approve Leek and Hothan to sit on P&Z, second by Vernon. The motion passed 3-0.

VII. Planning & Zoning Meeting Dates Modified

The Planning & Zoning Committee discussed modifying the meeting dates to meet bi-monthly, on odd months (Jan, March, May, July, Sept, Nov), as opposed to once a month, unless:

1. House plans have been presented and need action.
2. A "reference are notification" has been made and needs action.
3. At the request of any member (no reason need be given).

Ordinance 3-504 states that "The City Planning Commission shall meet there-after at lease once a month at such time...." Councilman Marsh presented the Council with an ordinance 3-504a, which will strike out "each month" and amend the ordinance to read as the above.

After discussing the details and reasoning, motion by Marsh to approve the amendment ordinance 3-504a, second by Ayres. The motion passed 3-0.

VIII. New Fire Department Building Plans

Assistant Fire Chief, Bob Holliday presented detailed plans for the construction of the new Fire Building on Main Street. After reviewing the plans, motion by Ayres to approve the plans, second by Vernon. The motion passed 3-0.

IX. New Fire Department Variances

Since the City of Ozawkie has approved the 2003 International Building Codes, the engineer who drew the plans for the building included everything that the IBC's required. Because of that, the Fire Department is asking for two variances:

1. The IBC's required that there be a shower stall accessible for handicapped people. Since the Fire Department will not utilize the skills of anyone considered handicapped, there will not be a need for the stall, which will enable them to turn the one handicapped shower stall into two normal-sized shower stalls, allowing for better accommodation.
2. The door on the north end will be moved from the center of the north wall to the west end of the north wall. The movement of the door will allow for more shelf space.

After reviewing the variance requests, motion by Marsh to approve the variances, second by Vernon. The motion passed 3-0.

X. Steve Scott Resignation

Mayor Gibson informed the Council that Councilman Scott has delivered a letter declaring his resignation from the City Council, due to being called to active duty. Mayor Gibson would like to thank Steve Scott for all of his

help while volunteering on the Council. Motion by Marsh to accept the letter of resignation, second by Vernon. The motion passed 3-0.

XI. Appointment of Park Commissioner

Mayor Gibson appointed citizen, Elke Lassiter to fill Steve Scott's seat as Park Commissioner on the City Council. Elke Lassiter approved. Motion by Vernon to approve the appointment of Elke Lassiter, second by Marsh. The motion passed 3-0.

XII. ADJOURNMENT:

Motion by Marsh to adjourn, second by Vernon. Meeting adjourned at 8:30 p.m.

Melissa A. Zimmerman
City Clerk