

INFORMATION

City Office Phone/Fax – (785) 876-2550
Located at 524 Kiowa

Office Hours
Mon: 9am – 6pm
Tuesday-Friday: 8am – 2pm

City Maintenance – Travis (785) 608-3547
Certified Operator - Bob (785) 640-1194

Next Meeting – June 9th, 2008

www.ozawkie.org

Regular Council Meeting May 12th, 2008

I. CALL TO ORDER:

Mayor Gibson called the meeting to order at 7:00 p.m. Members present: Mayor Scott Gibson. Commissioners Jason Klenklen, Dale Barnum, Steve Stanton, Marlin Youngquist and Mark Roberts. No members absent.

Citizens in attendance were Sandi Goetz, Bob Holliday, Sharon Branson, Kevin Klenklen, Jim Brasher, Dan Rosencutter, and Elke Lassiter.

City employees in attendance were Bob Schuenight, Travis Adams and Melissa Zimmerman.

OPENING COMMENTS:

Sharon Branson reported that the May 3rd, 2008 garage sales went very well. There were 78 paid sales on the map, three more paid after the map was printed and one paid on the day of the sale. The Mayor and Council thanked the Branson's for all of their hard work and dedication towards the garage sales. Next year's sales will be held on May 2nd, 2009. The Council thanked the Sheriff's department for patrolling the City during the garage sales. The Council briefly discussed the traffic issue and the possibility of creating a one-way loop throughout the City.

Elke Lassiter thanked the maintenance department for setting up the teeter totter.

II. COUNCIL COMMENTS/QUESTIONS/CONCERNS

Nothing to report.

III. APPROVAL OF AGENDA:

Motion by Barnum to approve the agenda, second by Stanton. The motion passed 5-0.

IV. APPROVAL OF CONSENT ITEMS

a) MINUTES OF THE APRIL 14TH, 2008 MEETING

Councilman Klenklen noted that the April meeting adjourned at 9:15pm, as opposed to the stated 9:45pm in the unofficial minutes. Motion by Youngquist to approve the Minutes of the April 14th, 2008 meeting, second by Roberts. The motion passed 5-0.

b) APRIL TREASURER'S REPORT

Treasurer Bieker furnished the Mayor and Council with a monthly financial report for April. The report reflected credits/debits of \$4,279.87/\$8,714.73 for General, \$3,726.97/\$3,314.14 for Water, \$3,735.38/\$1,030.81 for Sewer, \$0/\$80.70 for Parks, \$0/\$222.86 for Equipment Reserve, \$3,635.46/\$0 for Special Highway and \$1,656.71/\$0 for Trash. The total receipts/expenditures for April were \$17,034.39/\$13,363.24.

Motion by Stanton to approve the April Treasurer's Report, second by Barnum. The motion passed 5-0.

c) APRIL WARRANT REGISTER

The April Warrant Register reflected an expenditure amount of \$15,836.57 for General, \$5,051.44 for Water, \$1,611.88 for Sewer, \$4,363.20 for Trash, \$222.86 for Equipment Reserve, and \$94.56 for Park. Total expenditures for April were \$27,180.51.

The Council agreed to begin reviewing necessary upgrades to the maintenance building, for the 2009 budget.

Motion by Youngquist to approve the Warrant Register, second by Roberts. The motion passed 5-0.

V. REPORTS:

Planning & Zoning:

Committee Chairperson, Sandi Goetz informed the Council that the Planning & Zoning Committee met on May 5th.

The committee discussed Zoning Regulation R-301, regarding trailers and tents:

“No trailer houses, tents, mobile dwellings, tar paper sided structures, caves or shacks will be allowed to occupy any of the lots, except recreational vehicles that are the property of the homeowner, which may be stores on their lots.”

The committee has recently noticed several violations of the ordinance, and would like to emphasize the importance of obeying it to keep the City looking beautiful.

The committee requested approval for a definition update for the word tent:

“A portable shelter usually of canvas or skins stretched over a supporting framework of poles, ropes or pegs.”

The Council requested that the committee research and insert updated language, such as the words “vinyl” and “nylon”, so that the definition covers more materials.

The Council discussed a violation of ordinance 4-211B (e) Temporary/Moveable Buildings, which states, “under no circumstance shall the following items or structures be allowed as substitute for a garden shed: shipping containers, Conex containers...” The violation is at 401 Delaware, where a large storage container is located on the south side of the lot. Mayor Gibson reported that a letter has been sent to the owners of the house, and their response was an assurance that the container would be removed within 2 weeks. The Council requested that another letter be sent out requesting that the container be removed immediately.

The next Planning and Zoning Meeting will be July 7, 2008 at 7pm at the Township Hall.

Streets:

Street Commissioner Youngquist reported that he has received several bids for the 2008 street work, but is still waiting on one or two more companies to submit bids.

Utilities:

Utility Commissioner Klenklen reported that the GIS survey has been completed. The County will be billing the City for the project, and the City will have to fill out the grant paperwork to be reimbursed for the costs associated with the project. Councilman Klenklen will be purchasing wall maps for the City Office, which will be covered under the grant. The Council thanked the maintenance staff, as well as, Sharon Branson, for all their hard work during the project. Councilman Klenklen will begin reviewing options to mark the manholes that are buried.

Westar Energy sent a copy of the Strategic Plan to the City. A copy will be available in the City Office.

Councilman Klenklen looked into a paging system for the lift stations, to replace the phone-line paging system previously used. The cost would be approximately \$400-\$600. Councilman Klenklen does not recommend moving forward with the system unless there is 100% positive feedback from the maintenance department.

The Council discussed the issue of the storm sirens in Ozawkie. Councilman Klenklen reiterated that the sirens are not meant to be heard inside homes; therefore he recommends that the City look into grants for weather radios for all the homes in Ozawkie. Volunteer Fire Fighter, Bob Holliday, informed the Council that there is some concern that the weather radio would not relay the information as quickly as the storm sirens.

Governmental Affairs:

Governmental Affairs Commissioner Roberts reported on several bills that are of interest to municipalities. House Bill 2637, the call before you dig bill, was passed. It will be effective July 1, 2009. All cities are required to pay an annual membership fee of \$25, plus \$1.14 per locate call.

Councilman Roberts also reported that the serial meetings bill passed.

Both House Bill 2543 and the annexation bill have been tabled.

Clerk Zimmerman reported that the American Cancer Society Relay for Life will be held at the Jefferson West Athletic Field in Meriden on June 13 and 14th from 6pm to 6am. The cost to walk is free, unless you want a shirt, which is \$10 (must be ordered by May 1st). If you are going through treatment, the shirt is free. The City will be selling Chamber coupon books in the City office for \$10; \$5 of the proceeds will go back to the chamber to recover the cost of printing the books, and the other \$5 will go towards the relay for life. For more information, visit the City’s website at www.ozawkie.org and click on Relay for Life.

The next Chamber of Commerce meeting is Thursday, May 15th from 5:30pm to 7:30pm at the McGrath Home at 501 S. Palmberg in Meriden.

Parks:

Park Commissioner Barnum reported that the teeter totter is in working order, and that the maintenance department will have the water fountain up and running shortly.

Law Enforcement:

Law Enforcement Commissioner Stanton reported that there were 3 fender benders and one animal bite in April.

The Council discussed a request from the Godfrey's, at 500 Delaware, for a variance to the animal ordinance. The ordinance allows for each household to harbor 3 pets, and the family has 4 pets. The Council requested that a member of the household attend the June Council Meeting to request a variance in person.

Corps Ground Management Committee:

Councilman Klenklen reported that he is looking into working with a specialized agency for creating the conservation plan, then having the NRCS review it.

Councilman Klenklen is working on a timeline for removal and demolition of the tennis court.

If you are interested in participating in the Corps Ground Management Committee, please contact the Ozawkie City Office.

Tree Board:

If you are interested in participating in the tree board or park committee, please contact the Ozawkie City Office.

Maintenance:

The maintenance department informed the Council that new tires are needed for the City truck. The Council requested that the maintenance department obtain three bids, for review at the June 9th Council Meeting.

Certified Operator:

Councilman Klenklen reported that he has been informed that Utility Service Company is ready to do the renovations to the water tower, but will have to take the tower out of service for three weeks. Councilman Klenklen is working with Kansas Rural Water Association to create a feasible plan for when the tank is out of service.

City Clerk:

Nothing to report.

NEW BUSINESS

VI. Ozawkie History Book

Del & Jeanne Steffey informed the City that they have a book from old Ozawkie dated from 1854-1976. There are very few copies of the book still around and they wanted the City to know that the City is more than welcome to reprint it for redistribution. Mr. Steffey has had several people request copies of the book. Originally, the book was a project of the Grange, but they are no longer financially able to keep up with it, therefore they're looking for someone to sponsor the re-printing of the book. The Council agreed to have the Steffey's attend the June Council Meeting to discuss the book further.

VII. Incident at the Kiowa Lift Station

The City received a bill for \$700 from Heinen P-H-E, after the incident at the Kiowa Lift Station had already been settled with Heinen's insurance company. Jerry Heinen sent a letter to the City Council stating that he would be willing to reduce the bill to \$500.00. The Council agreed to send the matter to the City Attorney to handle the issue.

VIII. Township Agreement

Councilman Roberts recused himself of all discussion, in order to avoid a conflict of interest.

The City received a counter-offer from the Township to pay a monthly rental fee of \$350. The Council agreed to send a counter-offer back to the Township for a rental fee of \$280. Also, the City is willing to pay for the backhoe and labor to have a water meter installed at the Township Building, but requested that the Township pay for all parts associated with the installation of the water meter.

Clerk Zimmerman requested that the Council approve her allotted budget of \$2,000 for office improvements. The Council agreed, with the stipulation that the carpet will not be installed until the agreement with the Township Board has been approved.

IX. Post Office Update

The Council reviewed a letter from Russ Rainey, project manager for the United States Postal Service, stating that he is working with the Ozawkie post office and Kramer Agency to exchange spaces at the Kramer building. The Council had no issues or objections.

X. Firewood Cutting Permit

The Council reviewed the Firewood Cutting Permit and made several changes. The permit will be changed and re-submitted for Council's review at the June Council Meeting.

V. ADJOURNMENT

Motion at 9:15pm by Youngquist to adjourn to May 19th at 7pm at the Ozawkie City Office, second by Barnum. The motion passed 5-0.

Melissa A. Zimmerman
City Clerk