

UNOFFICIAL

INFORMATION

City Office – (785) 876-2550
Located at 524 Kiowa

Office Hours

Mon: 9am – 6pm

Tuesday-Friday: 8am – 2pm

City Engineer – Bob (785) 640-1194
Ron (785) 213-1480
Kyle (785) 640-8750

Next Meeting – December 12th, 2005

Regular Council Meeting November 14th, 2005

I. CALL TO ORDER:

Mayor Gibson called the meeting to order at 7:05 p.m. Members present: Mayor Scott Gibson. Commissioners Terry Marsh, Ed Carmona, Brad Ayres, and Elke Lassiter.

OPENING COMMENTS:

No opening comments.

II. APPROVAL OF AGENDA:

Motion by Carmona to approve the agenda, second by Marsh. The motion passed 4-0.

III. APPROVAL OF CONSENT ITEMS

a) MINUTES OF OCTOBER 10TH, 2005 MEETING

b) OCTOBER TREASURER'S REPORT

Treasurer Bieker furnished the Mayor and Council with a monthly financial report for October. The report reflected credits of \$800.54 for the general account, \$2,082.98 for the water account, \$805.35 for the sewer account, \$937.34 for the trash account and \$150.00 for the park account. The total receipts for August were \$4,776.21.

c) OCTOBER WARRANT REGISTER

The October Warrant Register reflected an expenditure amount of \$10,086.22 for the general account, \$5,398.54 for the water account, \$1,659.30 for the sewer account, \$3,852.80 for the trash account and \$21.22 for the park account. Total expenditures for October were \$21,018.05.

Motion by Carmona to approve the consent items, second by Ayres. The motion passed 3-0 with Marsh abstaining.

IV. REPORTS:

Planning & Zoning:

Planning & Zoning Committee President, Sandi Goetz reported that the committee met on November 7th at 7:00 p.m. at the Township Hall and that all members were present. Members include Mark Hothan, Arnold Leek, Deb Gaskill and Sandi Goetz. Sandi Goetz informed the Council that the Planning & Zoning Committee reviewed plans for a new home construction for Jim Cox, and have recommended Council's approval. The new home will be located on lot K-47 at 316 Sioux Dr. After reviewing the plans, motion by Carmona to approve the plans, second by Marsh. The motion passed 4-0.

Sandi Goetz informed the Council that the committee began reviewing the newly codified ordinances and they will continue to until all the fine details have been reviewed.

The next Planning & Zoning meeting is scheduled for January 2nd, 2006 at 7:00 pm in the Township Hall. All citizens are invited to attend.

Streets:

Street Commissioner Marsh reported that Engineer Thomas has been acquiring bids on all the materials needed to construct the roof for the new salt/sand storage shed. He will present those figures at next months meeting.

Commissioner Marsh also reported that there has been a complaint from a citizen on Pleasant Hill regarding poor water drainage in their yard. The Council agreed that that particular problem is the homeowners' responsibility.

Councilman Marsh requested that the Council begin looking into a recording system for the meetings, which might aid in eliminating any confusion or stipulation as to what is said during a meeting.

Utilities:

Utility Commissioner Ayres reported that he has been looking into grants for the City to obtain in order to complete some of the necessary larger water/sewer project throughout the City.

Commissioner Ayres informed the Council of a very informative website: www.thepipelinegroup.com

Parks:

Park Commissioner Lassiter reported that she is not going to proceed with acquiring new park equipment until a decision has been made regarding what to do with the current equipment. Commissioner Lassiter recommends tearing down the current wooden playground and saving the parts for possible reuse. Motion by Marsh to approve Councilwoman Lassiter's recommendations, second by Ayres. The motion passed 4-0.

Law Enforcement:

Nothing to report.

Governmental Affairs:

Governmental Affairs Commissioner, Ed Carmona, reported that he is continuing to work on arranging regular meetings with officials from other cities, but due to it being the end of the year, most people are too busy to meet, therefore Councilman Carmona will begin arranging a meeting at the beginning of next year.

Commissioner Carmona informed the Council that he has been looking into available grant money for the City.

Tree Board:

Nothing to report.

City Maintenance:

Engineer Thomas informed the Mayor and Council that there was 1 small water leak in October, and that he and Engineer Assistant, Kyle Truhe, have been removing several dead trees in the City. Engineer Assistant, Kyle Truhe, did attend a workshop on October 6th on Snow and Ice Control; he also attended a class on November 8th on Intersection Safety Problems.

Engineer Thomas assured the Council that the drinking fountain will be completed this year.

Treasurer Bieker informed the Council that the lease-purchase for the John Deere Tractor will be paid off in May of 2006.

City Clerk:

City Clerk Zimmerman furnished the Mayor and Council with a report of her attendance at the Municipal Clerks Certification Institute, held November 7th – 11th in Wichita.

LuAnn Petty, representing the Lambda Tau Sorority, requested that the Mayor and Council approve the usual \$50.00 donation for the Christmas Party held at the Ozawkie Township Hall on December 10th. Motion by Carmona to approve the \$50.00 donation, second by Ayres. The motion passed 4-0.

The Mayor and Council inquired as to whether the City Clerk is bonded or not. Clerk Zimmerman informed the Council that she is not bonded, but is insured up to \$10,000.00. The Mayor and Council requested that Clerk Zimmerman be bonded, as opposed to just insured.

City Clerk Zimmerman informed the Council that the City currently does not have any type of employee policy or handbook, but if the Council would be interested, the League of Kansas Municipalities offers an Employee Handbook for Policies and Guidelines. The Mayor and Council agreed to order the Employee Handbook. Councilman Marsh and Clerk Zimmerman have been working together to assemble a preliminary policy for employees.

Clerk Zimmerman informed the Council that the Ozawkie Township will be sending out a newsletter regularly, and they have expressed an interest in purchasing a folding machine to tri-fold the newsletter. Clerk Zimmerman explained that the folder would be useful in folding the City's newsletter as well, and she recommends that the City go in half and half on the purchase of the folding machine. The Council requested that Clerk Zimmerman produce some cost amounts and present them to the Council at the December meeting.

v. NEW BUSINESS

1) Casey's Cereal Malt Beverage License

Motion by Carmona to approve Casey's annual Cereal Malt Beverage License, second by Marsh. The motion passed 4-0.

2) S.M. Ball Waste Disposal – Shaun Ball

Shaun Ball, representing S.M. Ball Waste Disposal, approached the Council with an increase to the current trash rate. The current rate is \$8.60 per month (\$17.20 per billing period). The increase would be for \$1.00 per month, increasing the current rate to \$19.20 per billing period. The Council agreed to add an \$0.80 charge as well, to compensate for administrative work. Altogether, the new trash rate would be \$20.00 per billing period. Motion by Ayres to approve the new rate of \$20.00 per billing period, second by Carmona. The motion passed 4-0. The \$2.80 increase will take affect January 1st, 2006.

3) Employee Insurance

Clerk Zimmerman reported that she has contacted several insurance companies regarding employee insurance, and two of the representatives did attend the meeting to inform the Council of their insurance plans. The first company was Mega Life and Health Insurance Company, with Representative Jeffrey Martin speaking. Mr. Martin's plan is Health Choice Advantage, with a \$3,000.00 deductible, including vision, dental, prescription plan, wellness rider, and several other riders for a monthly fee of \$131.00. The disadvantage of this insurance would be that it's a limited benefit company. The second company is Day Insurance Solutions, with Representative Scott Day speaking. Mr. Day provided two separate insurance plans, one with Coventry Insurance Co. and the other with American Medical Security Co. Both plans have a \$1,000.00 deductible and are considered major medical companies. Coventry does

not include dental or vision, but has a very good wellness plan, and American Medical Security offers both dental and vision but not as good of a wellness plan as Coventry. Both plans have their pros and cons. Coventry total is \$136.00 per month and American Medical Security is \$104.60 per month. All of these numbers are representing coverage on one employee.

The Mayor and Council would like to discuss all plans and options further before making a decision. The Council would like to discuss the matter of possibly having a group plan, as opposed to just insuring one employee. Clerk Zimmerman will work at getting comparable information from various companies to aid in the decision process.

4) Codified Ordinance Discussion

The Mayor and Council agreed on the date of November 22nd at 7:00 p.m. at Councilmember Terry Marsh's house to host the first meeting of the Codified Ordinance Review Committee. Currently, the committee consists of Terry Marsh, Bob Schuenight, Jim Cox, Forrest Jolly, as well as all of the Planning & Zoning members.

5) City/Township Hall Building

The Mayor and Council reviewed a newly assembled agreement for the City's use of the Township Hall. The agreement currently states that the City is to be paying 2/3 of the gas and electric utilities for the building, in exchange of use of 2/3 of the office. Councilman Marsh expressed his concern for the City paying 2/3 of the utilities, because, during the winter time, the cost of electric and gas are extra high due to the Township heating the bays where the trucks are stored. Clerk Zimmerman added that the Township is currently getting water for free, as well as internet service, because the hall is being shared with the City. Motion by Carmona to change the payment of cost of the gas and electric service from 2/3 to 1/2, second by Ayres. The motion passed 4-0.

Mayor Gibson informed the Council that Township Trustee, Mark Roberts, did resign, affective November 20th.

V. ADJOURNMENT:

Motion by Marsh to adjourn the meeting, second by Ayres. The motion passed 4-0. Meeting adjourned at 9:30pm.

Melissa A. Zimmerman
City Clerk