

INFORMATION

City Office – (785) 876-2550
Located at 524 Kiowa

Office Hours

Mon: 9am – 6pm
Tuesday-Friday: 8am – 2pm

City Maintenance – Travis (785) 608-3547
Water/Wastewater – Ron (785) 213-1480

Next Meeting – December 8th, 2008

www.ozawkie.org

Regular Council Meeting November 10th, 2008

I. CALL TO ORDER:

Mayor Gibson called the meeting to order at 7:00 p.m. Members present: Mayor Scott Gibson. Commissioners Jason Klenklen, Marlin Youngquist, Steve Stanton, and Mark Roberts. Members absent: Commissioner Dale Barnum.

Citizens in attendance were Sandi Goetz, Bob Holliday, Wayne McNary, Arnold Leek, Ben White, Bill Parker, Shawn Ball, Bruce Fisher, Dan Rosencutter and Don Majors.

OPENING COMMENTS:

In opening comments, citizen, Bill Parker thanked the City for overlaying the Leisure Lane cul-de-sac.

Citizens have been raising concerns regarding the residence at 500 Sioux because there is trash and debris all over the property and they are requesting that the City look into having the property cleaned up.

II. COUNCIL COMMENTS/QUESTIONS/CONCERNS

Councilman Stanton requested that Miller's Excavating provide a more detailed breakdown of their bills, including parts, labor, hours, etc.

III. APPROVAL OF AGENDA:

Motion by Klenklen to approve the agenda, second by Youngquist. The motion passed 4-0.

IV. APPROVAL OF CONSENT ITEMS

a) MINUTES OF THE OCTOBER 13TH, 2008 MEETING

Motion by Klenklen to approve the Minutes of the October 13th meeting, second by Roberts. The motion passed 4-0.

b) OCTOBER TREASURER'S REPORT

Treasurer Bieker furnished the Mayor and Council with a monthly financial report for October. The report reflected credits/debits of \$5,305.16/\$6,100.32 for General, \$3,706.73/\$24,902.09 for Water, \$878.98/\$1,060.93 for Sewer, \$0.00/\$13.12 for Parks, \$0/\$222.86 for Equipment Reserve, \$3,803.90/\$0.00 for Special Highway, \$0.00/\$4,995.31 for Water Depreciation Reserve, and \$1,130.99/\$0.00 for Trash. The total receipts/expenditures for October were \$14,825.76/\$37,924.63.

Motion by Klenklen to approve the September Treasurer's Report, second by Youngquist. The motion passed 4-0.

c) OCTOBER WARRANT REGISTER

The October Warrant Register reflected an expenditure amount of \$7,580.24 for General, \$2,583.82 for Water, \$627.08 for Sewer, \$4,514.70 for Trash, \$222.86 for Equipment Reserve, and \$13.32 for Park. Total expenditures for October were \$15,542.02.

Motion by Youngquist to approve the Warrant Register, second by Klenklen. The motion passed 4-0.

V. REPORTS:

Planning & Zoning:

Committee Chairperson, Sandi Goetz reported that the Planning & Zoning Committee met on November 3rd, 2008 and discussed the erosion and sediment control plan.

Chairperson Goetz questioned as to whether there are funds set aside for Planning and Zoning members to attend educational conferences. The Council reinforced that money was set aside in the 2008 budget for that purpose.

The next Planning & Zoning meeting will be on January 5th, 2009 at 7pm at the Township Hall.

Streets:

Street Commissioner Youngquist reported that the 2008 street projects have been completed. He also reported that he will be working with the City maintenance employees regarding proper snow removal procedures and policies.

Utilities:

Utility Commissioner Klenklen informed the Council that he received the water tower report from Utility Service Co. and feels that the detail is inadequate, therefore he will be contacting Tom Stechman and requesting a new, detailed report.

Governmental Affairs:

Clerk Zimmerman reported that the Chamber of Commerce Pancake Feed fundraiser on October 11th raised \$800 worth of revenue, after expenses and 278 people went through the line.

Parks:

Clerk Zimmerman reported that \$7,358 was budgeted in the 2009 budget for park equipment and improvements. Of the \$7,358, \$5,357.92 was budgeted for the payment of the park equipment, however, the park equipment has been paid off, therefore the City has an extra \$5,357.92 to spend on various other park projects.

Law Enforcement:

Councilman Stanton reported that the City has been fairly quiet, except in the 500 block of Delaware.

Clerk Zimmerman reported that she spoke with Sheriff Herrig about borrowing the County's electronic radar trailer, and Sheriff Herrig preliminarily agreed.

Leased Property Committee:

The next committee meeting will be held on November 25th at 7pm at the Township Hall.

Tree Board:

Nothing to report.

City Maintenance:

Clerk Zimmerman reported that the total cost for one blue, durable-fabric shirt with "City of Ozawkie" embroidered in the upper corner, for employees would cost approximately \$10-\$12 for a t-shirt and \$12-\$15 for a polo shirt. Motion by Youngquist to purchase 1 t-shirt and 1 polo shirt for each full-time employee, assuming funds are available, second by Klenklen, the motion failed 2-3, with Stanton, Roberts, and Mayor Gibson's tie-breaking vote against the motion.

Certified Operator:

Mayor Gibson reported that Certified Operator Schuenight resigned his position, effective immediately. The Mayor and Council would like to thank Mr. Schuenight for his many years of service to the City of Ozawkie. In the meantime, Ron Thomas and Travis Adams are listed as operators-in-training for the City until they have taken and passed the water and wastewater operator exams.

City Clerk:

Clerk Zimmerman reported that, for the 5th year in a row, the City has received the Gold Star status from Kansas Municipal Insurance Trust (KMIT) for workman's compensation claims. The City is recognized for taking all of the necessary workplace procedures and precautions for maintaining safe working conditions for employees.

Clerk Zimmerman reminded the Council that if they would like to purchase holiday hams for employees and volunteers of the City, approval needs to be given in ample time for the hams to be purchased and distributed. Motion by Klenklen to approve the purchase of hams for all 6 employees, for a total amount not to exceed \$130, second by Youngquist. The motion passed 3-2 with Roberts and Stanton opposing, and Mayor Gibson's tie-breaking vote for the purchase of the hams. Councilman Roberts added that he voted against the employee hams because he believes that they can be purchased for cheaper than \$130.

No bids were received for the office equipment, therefore the equipment will be donated or recycled.

NEW BUSINESS

VI. S.M. Ball Waste Disposal, Shawn Ball

Shawn Ball, S.M. Ball Waste Disposal approached the Council requesting a rate increase of \$.90 per month. The current rate for trash is \$21.00 per customer for two months; \$20.20 of that fee is Shawn Ball's portion, and \$.80 of that fee is for the City, to cover administrative costs related to trash billing. The Council requested that discussion continue at the December Council Meeting so that they have adequate time to consult with the City Treasurer as far as budgetary concerns, since the 2009 budget has already been approved.

VII. Blue Valley, Bruce Fisher

The Council invited Bruce Fisher, Blue Valley Public Safety (BVPS), to speak about the proposed installation of the new tornado siren and re-location of the current siren. Commissioner Klenklen has been working with BVPS on the scheduling and coordination of the proposed work. Mr. Fisher provided an updated quote packet for the city, as well as, updated maps to reflect the new installation and the sirens' effectiveness based on the placement. The new siren will be placed at the location of the current siren. The old siren will be re-located to the North end of town. The first proposed site was just off of Leisure Lane, but after consulting with resident, Bill Parker, and reviewing the updated information provided by BVPS, it was suggested to re-locate the siren further to the South and East in order to cover the North end of the city more effectively. The Council and Fire Chief Rosencutter then requested

that a “push-to-activate” switch be listed as an option on the quote. Bruce Fisher stated that an updated quote would be provided and new maps made available to reflect the possible re-location of the old siren. The new siren and re-location of the old siren was budgeted for in the 2009 budget. Commissioner Roberts expressed his concern of spending the budgeted money to re-locate the old siren. He explained that if the new siren, which is considerably more powerful, would reach everyone in town, he would not want to spend money moving the old siren to cover an area already being serviced. Mayor Gibson asked Bruce Fisher about his thoughts on the old siren and what to do with it. He recommended utilizing it due to the additional coverage it would provide and since it is still functioning properly. The council took no formal action on the matter and will continue discussion at the next meeting.

VIII. Fire Department Land Discussion

In continuing on with last month’s discussion regarding the fire department’s request to purchase the lot of land just north of the fire station building addition for \$3,500, Chief Rosencutter was present to answer council’s questions. Councilman Klenklen would like the parking issue resolved before he will commit to the approval of the land sale. Motion by Klenklen to not sell the land to the fire department, second by Stanton. The motion passed 4-0, with Roberts abstaining because he is not interested in selling the land immediately, but, while he is not opposed to selling the land, he felt the offer of \$3,500 was too low.

IX. National Flood Insurance Program

Clerk Zimmerman explained that FEMA is modifying the current Special Flood Hazard Area maps for the City, which has removed every lot in Ozawkie outside the flood hazard area except small portions of boundaries located on the north side of town. These small areas do not constitute full lots, therefore flood insurance would not be necessary for the homeowners, however, if the homeowner’s would like to have flood insurance, it could be difficult to obtain because the City does not currently participate in the National Flood Insurance Program. The Council briefly discussed participating in the program, and, although it’s free-of-charge, the initial costs of adopting and publishing the necessary ordinances would be costly to the City. Motion by Stanton to not join the National Flood Insurance Program, second by Klenklen. The motion passed 4-0.

X. Water Conservation Plan

Councilman Klenklen reported that he and Clerk Zimmerman have been working with Greg Duryea from the Kansas Rural Water Association to construct a water conservation plan for the City. This was prompted when the City’s reimbursement for participating in the GIS survey, which was funded by a grant, was withheld until a proper water conservation plan was implemented. Councilman Klenklen informed the Council that the plan needs to be approved immediately so that the City can receive the reimbursement funds, however, the plan can easily be modified in the future. Motion by Youngquist to approve the plan, second by Klenklen. The motion passed 4-0.

XI. Red Flag Rule

Due to an amendment to the Fair and Accurate Credit Transactions Act of 2003, the City is now required to implement a policy that actively looks for identity theft. This policy must contain an identity theft program which must be, “designed to detect, prevent, and mitigate identity theft...” for personal information such as social security numbers and driver’s license numbers. The Council requested that Clerk Zimmerman look into other City’s policies and bring more information to the December Council Meeting.

V. ADJOURNMENT:

Motion by Youngquist to adjourn at 9:49pm, second by Stanton. The motion passed 4-0.

Melissa A. Zimmerman
City Clerk