

INFORMATION

City Office – (785) 876-2550
Located at 524 Kiowa

Office Hours

Mon: 9am – 6pm

Tuesday-Friday: 8am – 2pm

City Engineer – Kyle (785) 608-3547
Ron (785) 640-8750

Next Meeting – October 8th, 2007

www.ozawkie.org

Regular Council Meeting September 10th, 2007

I. CALL TO ORDER:

Acting President of the Council, Jason Klenklen, called the meeting to order at 7:03 p.m. Members present: Commissioners Jason Klenklen, Marlin Youngquist and Elke Lassiter. Members absent: Mayor Scott Gibson. Commissioners Kirk Vernon and Mark Roberts.

Citizens in attendance were Sandi Goetz, Bob Schuenight and Stan Metzger.

OPENING COMMENTS:

No opening comments.

II. COUNCIL COMMENTS/QUESTIONS/CONCERNS

Acting President, Klenklen, read aloud a resignation submitted by Law Enforcement Commissioner, Kirk Vernon. The Council accepted the resignation and wishes to thank Mr. Vernon for his service on the City Council. Anyone who may be interested in sitting on the Council is asked to contact Mayor Scott Gibson or the Ozawkie City Office.

The Jefferson County Humane Society sent a wish list for donated items to the City of Ozawkie. The Council agreed not to donate any money above the monthly amount currently being paid, but will advertise the Humane Society's request in the minutes. For anyone who would like to donate, the Humane Society is asking for paper towels, bleach, Dawn dish soap, dishwasher detergent, laundry detergent, gently used towels, canned kitten and puppy food and dog treats. Donations can be left at the front door if the shelter is not open, or arrangements can be made for donations to be picked up. Please contact the shelter at (785) 945-6600 for more information.

III. APPROVAL OF AGENDA:

Motion by Lassiter to approve the agenda, second by Youngquist. The motion passed 3-0.

IV. APPROVAL OF CONSENT ITEMS

a) MINUTES OF THE AUGUST 13TH, 2007 MEETING

Motion by Lassiter to approve the Minutes of the August 13th meeting, second by Youngquist. The motion passed 3-0.

b) AUGUST TREASURER'S REPORT

Treasurer Bieker furnished the Mayor and Council with a monthly financial report for August. The report reflected credits/debits of \$2,198.94/\$12,715.75 for General, \$2,129.45/\$3,689.98 for Water, \$860.86/\$5,934.90 for Sewer, \$75.00/\$59.33 for Parks \$3,211.38/\$8,757.49 for Special Highway, \$0/\$222.86 for Equipment Reserve, \$5,000/\$0 for Sewer Depreciation Reserve and \$1,174.86/\$0 for Trash. The total receipts/expenditures for August were \$14,650.49/\$31,380.31.

Motion by Youngquist to approve the August Treasurer's Report, second by Lassiter. The motion passed 3-0.

c) AUGUST WARRANT REGISTER

The August Warrant Register reflected an expenditure amount of \$6,077.67 for General, \$2,600.84 for Water, \$768.67 for Sewer, \$4,320.00 for Trash, \$222.86 for Equipment Reserve and \$25.10 for Park. Total expenditures for August were \$14,015.14.

Motion by Youngquist to approve the Warrant Register, second by Lassiter. The motion passed 3-0.

V. REPORTS:

Planning & Zoning:

Committee Chairperson, Sandi Goetz informed the Council that the Planning & Zoning Committee met on September 6th at 7:00pm. Members present were Grace Jolly, Sandi Goetz and Jason Phillips. There were three building plans to review:

Building Plan #1 – Plans submitted by Jason Klenklen for a new driveway at 536 Sioux Dr., on block K lot 24. The new driveway application and plans were submitted in September of 2006, but Mr. Klenklen was unable to begin the project. The Committee agreed to grant a waiver to Mr. Klenklen because his original approval was under the old ordinances.

Building Plan #2 – Plans submitted by Mel Armstrong for a replacement deck at 604 Delaware Dr., on block F lot 2. The new deck will be 12 feet wide by 28 feet long. Motion by Lassiter to approve the plans, second by Youngquist. The motion passed 3-0.

Building Plan #3 – Plans submitted by Ted Drown to build a metal garage at 102 Valley View Ct., on Block K lot 10. The garage meets all planning and zoning requirements. Motion by Youngquist to approve the plans, second by Lassiter. The motion passed 3-0.

Streets:

Councilmember Youngquist is still working on the curb and gutter issues. Councilman Klenklen informed the Council that the intersection of Kiowa and Central is getting worst.

Utilities:

Utility Commissioner Klenklen reported that he has been in contact with Kristen Jordan, GIS Technician/Cartographer, regarding the County's GIS Project. The County is going to pay all of the travel and

lodging expenses accrued by the Kansas Rural Water Association, but the City will have to pay for the actual time that KRWA spends providing their service to the City of Ozawkie. Councilman Klenklen estimated the cost to be approximately \$1,000 - \$1,100, but requests an amount of \$1,400 to cover any additional, unforeseen, expenses. Motion by Youngquist to approve \$1,400 for the Data Collection program, second by Lassiter. The motion passed 3-0.

Councilman Klenklen has been looking into water treatment options and hopes to have serious options and figures by early 2008.

Parks:

Park Commissioner Lassiter reported that she has been researching the cost for stain for the shelter house and plans to only stain the shelter house this year, and wait on re-roofing for right now.

Councilwoman Lassiter informed the Council that the "Welcome to Ozawkie" sign on K-92 highway is hardly visible because of an overgrowth of bushes. The Council requested that Councilwoman Lassiter research various location options to relocate the sign and have recommendations at the October Council Meeting.

Law Enforcement:

Clerk Zimmerman reported that the "No Soliciting" signs have been posted.

Governmental Affairs:

Nothing to report.

Tree Board:

Just a reminder that Kim Bomberger, from the Kansas State Forester's Dept. will be hosting a "Tree Pruning and Planting" class from 9am to noon on September 26th. The purpose of the free class is to teach City employees, as well as, citizens, how to properly prune and plant your trees. All citizens are invited to attend.

City Maintenance:

Councilman Klenklen reported that the Kiowa lift station pump went down, but it has been repaired. The City had one water main break in August.

Animal Control Officer:

Animal Control Officer, Kyle Truhe, furnished the Council with a report for August. The report reflected, 1 stray dog picked up at 515 Kiowa and 1 raccoon picked up at 150 Main St.

City Clerk:

Nothing to report.

NEW BUSINESS

VI. Stan Metzger – Annexing Farm

Landowner, Stan Metzger, informed the Council that he is interested in having his farm property, which he had rezoned to residential several years ago, annexed into the City of Ozawkie. Mr. Metzger reminded the Council that, due to Corps of Engineer Property, the only option the City has for expansion is his property, west of the City. Mr. Metzger provided a map of the area, highlighting his property. The Council agreed to review the map and research options and revisit the topic at the October Council Meeting.

VII. Dept. of Commerce 2010 Census

Clerk Zimmerman reminded the Council that the United States Department of Commerce is planning on performing a population census for the year 2010. There is an upcoming technical workshop for the census on October 4th, 2007 at the Topeka Public Library from 9am – noon.

VIII. LKM Annual Conference

Clerk Zimmerman informed the Council that the League of Kansas Municipalities is hosting its 99th annual conference at the Overland Park Convention Center from October 6th – 9th. The cost is \$180 if registered by September 21st, but the City has also received a 50% off voucher for all registrations. The Council agreed that this conference is very important to the leadership of the City and agreed to send two willing officials. Councilwoman Lassiter agreed to attend. Clerk Zimmerman will contact City officials who were not in attendance tonight to see if they would be interested in attending the conference. Councilwoman Lassiter recommended Planning and Zoning Chairperson, Sandi Goetz, to go to the conference if no other City Official is available to go.

IX. KVC Information

KVC Behavioral Healthcare sent a letter to the City requesting donations for foster children for the upcoming holidays. The Council agreed not to donate any money, but will advertise KVC's request in the minutes.

X. Addition to ordinance 15-213

Councilman Klenklen requested the following change be made to ordinance 15-213 (in bold):

TAMPERING WITH METER. It shall be unlawful for any person to break the seal of any meter, to alter the register or mechanism of any meter, or to make any outlet or connection in any manner so that water supplied by the city may be used or wasted without being metered. It shall be unlawful for any person except an authorized employee of the water department to turn nay curb cock/**supply line** on or off.

Motion by Youngquist to approve the change, second by Lassiter. The motion passed 3-0.

XI. Preliminary Discussion of the Mowing Policy

Clerk Zimmerman informed the Council that the current mowing policy requires a notice to be sent out to the homeowner of a property if the grass exceeds 12". The notice allows the property owner 10 days to mow, before the City is allowed on the property to mow. Issues arise if the grass is at least 12" and then 10 days has to pass before the grass can be mowed. Clerk Zimmerman requested that the Council agree to look into changing Chapter 8, Article 4, regarding weeds, so that the City can send one general notice out during the spring, informing all citizen's of the mowing policy. This would allow the City to enter onto premises to mow it if the grass exceeded 12", without having to send a warning letter and waiting the required 10 days. Clerk Zimmerman will have recommendations at the October Council Meeting.

V. ADJOURNMENT:

Motion by Youngquist to adjourn at 8:00pm, second by Lassiter. The motion passed 3-0.

Melissa A. Zimmerman
City Clerk