

**Planning and Zoning
Regular Meeting
April 5th, 2004**

Ed Carmona called the meeting to order at 7:10pm. Members present: Terry Marsh, Sandi Goetz, Debbie Gaskill, Ed Carmona, and Jason Phillips.

Motion by Marsh to approve the minutes of the March 1st, 2004 meeting, second by Gaskill, motion carried.

The committee reviewed plans presented by Don Thompson for construction of a new home at 401 Delaware. After slight revisions, motion by Marsh to approve recommending the plans for lot K-1 to the City Council, second by Gaskill, motion carried.

The committee reviewed plans presented by Jim Cox for construction of a garage at 436 Kiowa. The lots are currently vacant, but after the garage is completed, Cox plans to build a house on the lots. Motion by Goetz to approve recommending the plans for lots P-13 & P-14 to the City Council, second by Phillips, motion carried.

The committee reviewed plans presented by Dale Barnum for the installation of a portable garden shed at 640 Delaware. The shed will be 12'X 20', 10' high and built on skids. Motion by Phillips to approve the installation of the garden shed, second by Gaskill, motion carried.

Discussion took place regarding the First Draft of Building Permit Fees/Rules presented to the committee by Terry Marsh. The committee agreed to recommend to the City Council the adoption of new ordinance 3-312f, which states to delete section 3 of ordinance 3-312c. In discussion the permit fees, the committee decided to remove the \$100 Performance Bond fee from all building permits, and add a \$25 Administrative Fee to all permits. The new Building Permit Plan includes 6 different permits, clearly stating the fees and requirements to complete the process accurately. The committee agreed to recommend to the City Council the adoption of new ordinance 3-312g, which will be adding the new Building Permit information, once the City Inspector has been contacted to make sure that the inspection fee is accurate and will cover all costs of all necessary inspections.

There being no further business before the committee, motion to adjourn by Marsh, second by Gaskill, motion carried. Meeting adjourned at 9:25 p.m.